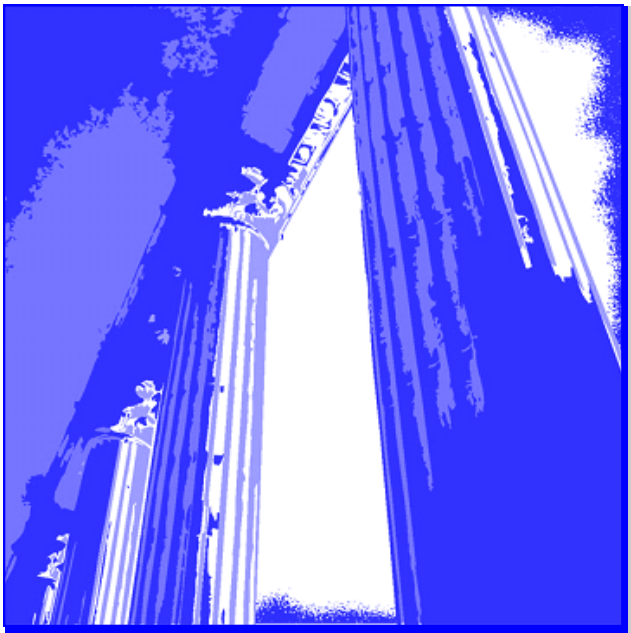


Waynesburg University Department of Nursing LPN/BSN Informational Packet

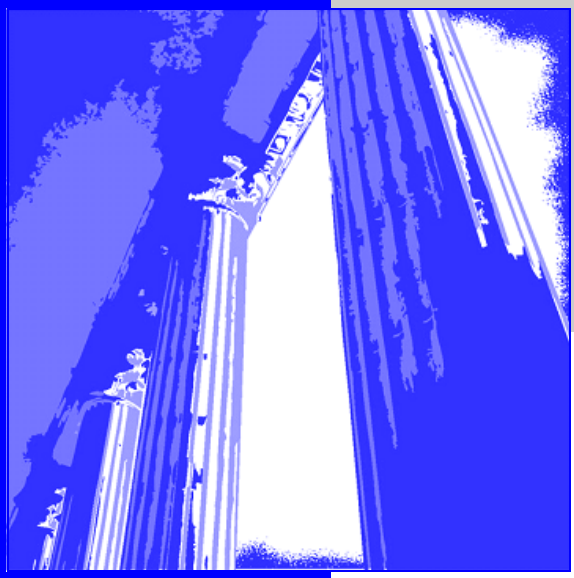
2012-2013

Acknowledgement of Receipt
of the LPN/BSN Informational Packet

I acknowledge that I received the current LPN/BSN Informational Packet for the LPN/BSN student for the Waynesburg University Department of Nursing, and understand that it is my responsibility to read this document and refer to it as questions arise pertaining to its content.

_____ _____

Student Date



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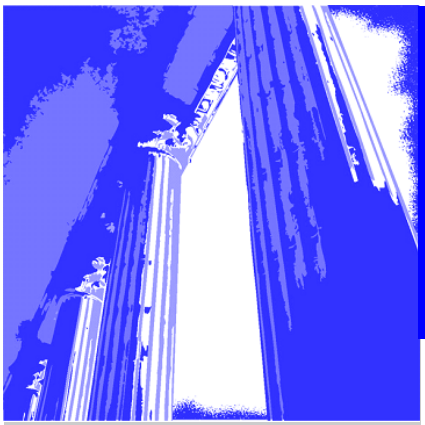
LPNS WHO ARE EMPLOYED SHOULD CHECK WITH THE BUSINESS OFFICE REGARDING TUITION DEFERMENT POLICIES

Updated & Revised: Fall: 1992; 1993; 1995; Spring:1999; 2001; Fall: 2002; Spring: 2003; Fall: 2004; 2006; 2008; 2009; 2010; Spring: 2011; Spring, 2012



Introduction

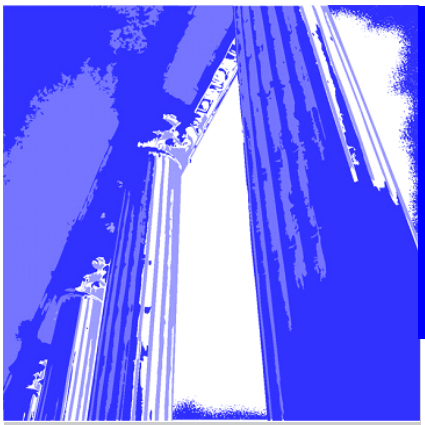
The following Information Packet is specific to the LPN/BSN student. The student is encouraged to read the *Waynesburg University Catalog* and the *Department of Nursing BSN Program Guide,* including the description of the Undergraduate Nursing Program and accompanying policies and procedures. NURSING MAJORS MUST ADHERE TO THE NURSING DEPARTMENT POLICIES AS STATED IN THE CURRENT WAYNESBURG UNIVERSITY DEPARTMENT OF NURSING PROGRAM GUIDE.

WAYNESBURG UNIVERSITY AND DEPARTMENT OF NURSING REQUIREMENTS FOR THE LPN/BSN STUDENT

Licensed Practical Nurses who have graduated from state approved practical nursing programs may enter as first year students on either a full-time or part-time basis while completing the general education requirements. Applicants must submit formal application of admission to the University and must fulfill all stated University admission requirements. In addition, the applicant must have a personal interview in the Department of Nursing and submit the following to the Director of the BSN Program:

1. An official transcript from a state approved, practical nurse program;
2. Evidence of current practical nurse licensure;
3. A transcript of any academic credits earned from institutions of higher education; and
4. Standardized test results including NLN Examinations taken at other institutions.

It is recognized that LPN/BSN students possess certain requisite knowledge and skills, and opportunities are provided to validate prior learning in Pathophysiology, Anatomy, Physiology, Microbiology, Fundamentals of Nursing, Issues in Aging, and Human Development. Efforts are made to facilitate the student's progression through the program in the most efficient, economical, and equitable ways. It is possible for the LPN/BSN student to complete the program in a minimum of 6 semesters pending timely and successful completion of credits by examination and required course work.



Admission, Progression, Withdrawal, Reinstatement, and Graduation Requirements

Students admitted to the University enter as first year students and are admitted into the Department of Nursing as nursing majors when all prerequisites have been met, prior to entering the third year (junior year) of the nursing curriculum. The LPN/BSN student must meet the same requirements for admission, progression, withdrawal, reinstatement, and graduation as the Basic BSN student. Please refer to the Basic BSN Student section of the Catalog (TOEFL iBT scores and criminal background record checks) and the BSN Program Guide.

The following are required for admission to the Department of Nursing:

1. Achievement of at least a minimum quality point average of 3.0 (on a scale of 4.0) by the end of the second semester of the freshman year.
2. Completion of 24 credits of required courses in the nursing major with a grade of C or higher in all courses.
3. Completion of anatomy & physiology with a grade of C or higher or through NLN validation.
4. Completion of clinical requirements and criminal background checks.

NOTE: The number of LPN/BSN students admitted is based on availability of educational and clinical resources.

If a student fails to meet the academic guidelines for admission, he/she may appeal the decision to the Department of Nursing Admission and Progression Committee. This appeal must be in writing and directed to the current Admission and Progression Committee chairperson.

Students who have been dismissed from any university cannot be admitted to the nursing program without the written permission of the Director of the Nursing Program.

ADMISSION, PROGRESSION, DISMISSAL, WITHDRAWAL, REINSTATEMENT, AND GRADUATION REQUIREMENTS ARE THE SAME AS FOR THE BASIC BSN STUDENT. REFER TO THE WAYNESBURG UNIVERSITY CATALOG.

LPN

Academic Requirements 12 - 13	Course	Sem. Hrs.	Sem/ Yr. Taken	Grade	Repeat	MASTER CURRICULUM PLAN
First Year						**Name:**
English 101 or 187	ENG	3				**SSN:**
English 102 or 188	ENG	3				Math Placement Exam: pass [ ] fail [ ]
Computer Science	CSC105	3				Other courses and grades taken and transferred:
History	HIS	3				
Introduction to Psychology	PSY105	3				
Sociology 105 or 106	SOC	3				
Anatomy	*BIO 109	3		**NLN**		
Physiology	*BIO 207	4				
Orientation to Nursing	+NUR105	2				
Waynesburg Experience	WBE 108	1				Freshman Advisor:
Second Year	**3.0 OR HIGHER GPA/COMPLETION OF 24 CREDITS OF REQUIRED COURSES IN THE NURSING MAJOR WITH A GRADE OF C OR HIGHER IN ALL COURSES/COMPLETION OF A & P WITH A GRADE OF C OR HIGHER DURING THE FRESHMAN YEAR/ COMPLETION OF CLINICAL REQUIREMENTS & CRIMINAL CLEARANCE BACKGROUND CHECKS BY JULY 31ST**					
Fundamentals of Nursing	*NUR201	3		**NLN**		Cum GPA:
Fundamentals of Nursing	*NUR202	3				Math Assess Test: pass [ ] fail [ ]
Pharmacology	NUR206	3				
Pathophys Foundations	**NUR 207	3		**DEPT**		
Scholarship for Evidence-Based Practice	NUR 209	3				
Issues in Aging	*NUR 225	1		**NLN**		
Healthcare Policy & Finance	NUR 228	1				
Microbiology	*BIO 215	4		**NLN**		
Art, Music, Theater		3				**Date Admitted to Nursing: _____**
Human Development	PSY107	3		CLEP		
Biblical Studies 105 or 106	BMS	3				Sophomore Advisor:
Third Year	**ABOVE CLASSES MUST BE COMPLETED WITH A CUMULATIVE GPA OF 3.0 TO PROGRESS TO JUNIOR YEAR & CLINICAL REQUIREMENTS MUST BE COMPLETED & SUBMITTED BY JULY 31ST.**					
Physical Assessment: Adult	NUR305	3				Cum GPA:
Nursing Care of Adult-Chronic	NUR321	9				Other courses & grades taken and transferred:
Nursing Care of Adult-Acute	NUR322	8				
Psych-Mental Health Nursing	NUR325	4				
Literature	ENG	3				
Elementary Statistics	MAT215	3				
Professional Speaking	COM228	3				Junior Advisor:
Ethics	PHL205	3				
Fourth Year	**ABOVE CLASSES MUST BE COMPLETED WITH A CUMULATIVE GPA OF 3.0 TO PROGRESS TO SENIOR YEAR & CLINICAL REQUIREMENTS MUST BE COMPLETED & SUBMITTED BY JULY 31ST**					
Advanced Critical Thinking I	NUR401	1				Cum GPA:
Advanced Critical Thinking II	NUR402	1				Senior Advisor:
Professional Issues	NUR 408	1				
Childbearing Families	NUR 415	5				
Childrearing Families	NUR 416	5				
Clinical Prev & Population Health	++NUR419	4				
Adv Scholarship for EBP	NUR 425	3				**Date of Graduation:**
Leadership in Prof Nursing Practice	NUR426	7				
Elective		3				

+NUR 105 satisfies the University's Wellness Requirement *Can test out of course thru NLN ** Departmental Test

++NUR 419 satisfies SLR 305 Service Learning Requirement

NO NURSING COURSE is transferable including equivalents for NUR 105, NUR 206, and NUR 207. LPN's must take NUR 105, NUR 206, and NUR 209, but may test out of NUR 207 (75%) *August 2010

FALL	SPRING
NUR 105	NUR 209
NUR 206	NUR 228
NUR 297 (1 credit)	NUR 297 (1 credit)
Gen Ed	Gen Ed
*All Testing	

***Testing to be done in this order:**

1st—A & P and Micro

2nd—Basic Nursing Care I and II

3rd—Pathophysiology; Human Development (CLEP)

(Students who fail NLN exams may repeat them only once. The NLN testing service indicates that there is no specific waiting interval between repeated testing, but testing must be completed by the end of the first semester of initial fall enrollment). Students who do not pass Basic Nursing Care Tests I and II must take NUR 225 as well.

LPN to BSN

Fall NUR 297 Course Recommendations

Attend the following lectures:

Care Planning Simulation

Nutrition/Enteral Feeding, Glucose Monitoring

Attend the following labs:

Vital Signs/Physical Assessment Test out

Spring NUR 297 Course Recommendations

Attend the following lectures:

Aseptic Technique/Perioperative Nursing

Fluid/Electrolyte, IV Therapy, Blood Administration

Bowel Elimination

Attend the following labs:

Aseptic Technique

IV Therapy

Bowel Elimination

Students should attend 2 clinical days and complete 1 clinical care plan.

CHECKLIST FOR LPN/BSN STUDENTS

___ Admission to the University

___ High School Transcript

___ Official transcript from a state approved practical nursing program

___ A transcript of any academic credits earned from institutions of higher education

___ Current LPN license

___ TOEFL iBT scores for non-native English speakers

___ Math Placement Test

TO BE ADMITTED TO THE NURSING PROGRAM (Same as the Basic/BSN Student)

___ Achievement of at least a minimum cumulative grade point average (GPA) of 3.0 (on a scale of 4.0) by the end of the second semester of the freshman year.

___ Completion of 24 credits of required courses in the nursing major with a grade of C or higher in all courses.

___ Current CPR Certification (Healthcare Provider).

___ Completion of anatomy (BIO 109) & physiology (BIO 207) with a C or higher or through NLN validation.

___ Copy of current LPN licensure.

___ Criminal Clearance Background Checks

TO PROGRESS TO THE JUNIOR (THIRD) LEVEL OF THE NURSING CURRICULUM (Same as the Basic BSN Student):

___ NUR 105 – Orientation to Professional Nursing

___ Successful completion of course or NLN testing of NUR 201 and NUR202 – Fundamentals of Nursing

___ NUR 206 – Pharmacology

___ Successful completion of course or departmental testing of NUR 207 – Pathophysiology

___ NUR 209 – Intro to Evidence-Based Practice

___ Successful completion of course or NLN testing of NUR 225– Issues in Aging

___ NUR 297– 2 credits

___ NUR 228 – Health Policy, Finance and Regulatory Environment

___ Successful completion of course or NLN testing of BIO 215 – Microbiology

___ ART/MUS/THE

___ Successful completion of course or CLEP testing of PSY 107 – Human Development

___ BMS 105 or 106 – Old or New Testament

___ Cumulative GPA of 3.0 on a 4.0 scale

___ Current CPR Certification (Healthcare Provider)

___ Completed Health Requirements

___ ATI Completion Requirements

___ Successful completion of Math Competency Test

TO PROGRESS TO THE SENIOR (FOURTH) LEVEL OF THE NURSING CURRICULUM (Same as the Basic BSN Student):

___ NUR 305 Physical Assessment

___ NUR 321 and 322 Nursing Care of Adult Chronic/Acute

___ NUR 325 Psych-Mental Health Nursing

___ A literature course

___ MAT 215 Statistics

___ COM 228 Professional speaking

___ PHL 205 Ethics

___ Cumulative GPA of 3.0 on a 4.0 scale

___ Current CPR Certification (Healthcare Provider)

___ Completed Health Requirements

___ ATI Completion Requirements

___ Successful Completion of Math Test

TO GRADUATE WITH A BSN DEGREE:

Satisfactory Completion of:

___ **All previous requirements**

___ Nursing 401 Critical Thinking

___ Nursing 402 Critical Thinking

___ Nursing 408 Professional Issues

___ Nursing 415 Childbearing Family

___ Nursing 416 Childrearing Family

___ Nursing 419 Clinical Prevention and Population Health

___ Nursing 425 Advanced Scholarship for Evidence-Based Practice

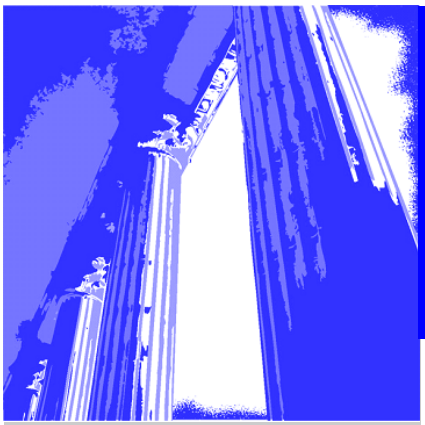
___ Nursing 426 Leadership in Professional Nursing Practice

___ Elective 3 Credits

___ ATI Completion Requirements

___ 124 Credits

It is possible for the LPN to BSN student to complete the program in a minimum of six semesters pending timely and successful completion of credits by examination.



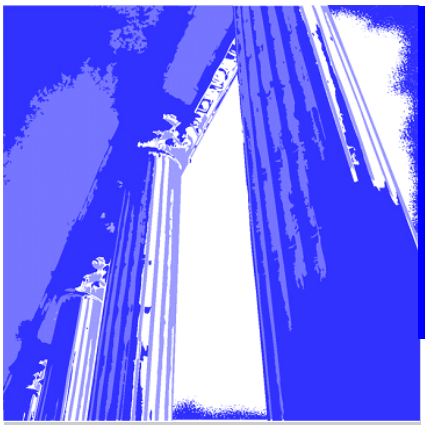
Transfer Credit and Advanced Placement Policies

The Department of Nursing abides by University policies for transfer credit and advanced placement of students in the program. Additionally, the Department of Nursing provides a mechanism for the evaluation of prior learning for advanced placement in the nursing program.

Transfer credits are granted in a manner consistent with University policy. WHEN TRANSFER CREDIT IS EVALUATED, ONLY THOSE COURSES WHICH FULFILL DEGREE REQUIREMENTS FOR THE BSN WILL APPLY TO THE DEGREE. OTHER CREDITS MAY TRANSFER TO THE UNIVERSITY BUT THEY MAY NOT BE USED IN THE NURSING CURRICULUM.

Validation of Prior Learning: Credit by Examination

1. College credit and/or advanced placement of students is granted upon successfully passing Advanced Placement Tests of the College Entrance Examination Board (CEEB) in accordance with University policy (See Waynesburg University Catalog).
2. University credit may be earned upon successfully passing examinations of the College Level Examination Program (CLEP) in accordance with University policies (See enclosed "Guidelines for CLEP Exams").
3. Departmental Examinations for credit have been prepared to validate prior learning for some courses (See enclosed "Guidelines for Taking Departmental Exam").
4. National League for Nursing (NLN) Standardized exams in several nursing and science courses are administered by the Department of Nursing. Students may validate prior learning and receive credit with satisfactory scores on these exams. (See enclosed "Guidelines for Taking NLN Exam"). Arrangements should be made with the Nursing Department Secretary in advance of the date the student wishes to schedule the exam.



Advanced Placement: Credit by Examination

Table 1 shows a sample of methods to validate prior learning for purposes of receiving credit by examination for the LPN/BSN Student. National League for Nursing (NLN) examinations in Anatomy, Physiology, Microbiology, Fundamentals and Issues in Aging (NUR 201/202, NUR 225) require a 75% to be awarded credit. In order to obtain credit for NUR 207, a 75% on the departmental exam is required as well.

*CLEP passing scores are available in the Registrar's Office. Departmental examination passing scores vary within each Department. In order to take Departmental examinations, permission must be granted by the respective Department Chairperson and must also be in accordance with University policy.

Table 1

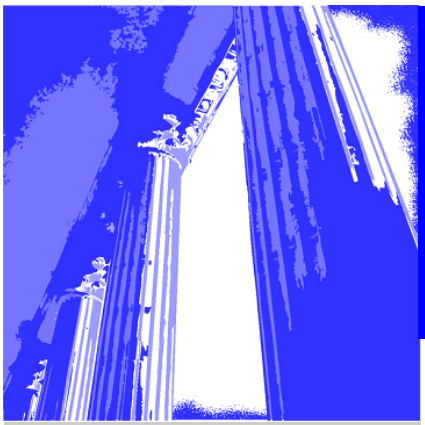
Validation of Prior Learning: Courses and Methods of Validation

Course	Method of Validation
Psychology 105	CLEP* General Psychology
**Psychology 107	CLEP* **Human Development**
Sociology	CLEP* Sociology
History	CLEP* History
Electives	CLEP* Business Management, Foreign Language, Educational Psychology, Economics, American Government, Algebra, Biology, Business Law, Marketing, etc.
**Biology 109 & 207	NLN: **Anatomy/Physiology**
**Biology 215	NLN: **Microbiology**
**Nursing 201-202	NLN: **Basic Care I & II**
**Nursing 225	NLN: **Basic Care I & II**
**Nursing 207	DEPT: **Pathophysiology**

Passed by NFO: 12/5/02; Revised 5/07; 10/09; 4/10.

*CLEP: CONTACT THE REGISTRAR'S OFFICE FOR CLEP INFORMATION

**LPN students may take these exams to validate prior learning.



Guidelines for CLEP Exams

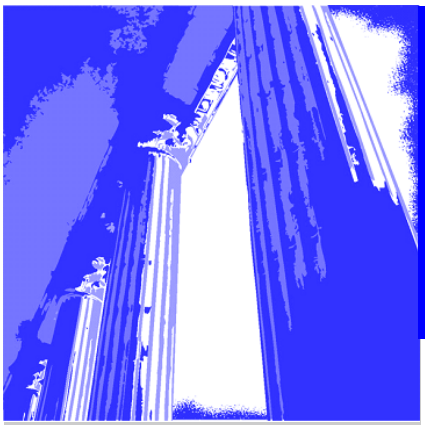
Waynesburg University has a limited College Level Examination Program (CLEP). The Registrar's Office administers this program. The University offers the adult student the opportunity to earn undergraduate credit through the CLEP, which has two testing categories:

A. The General Examination: a series of tests in five separate areas including English Composition, Natural Sciences, Mathematics, Humanities, and Social Sciences/History. A maximum of 15 credit may be awarded on the General Examination portion of the CLEP.

B. The Subject Examination: comprehensive tests in a single subject area such as history.

The student must:

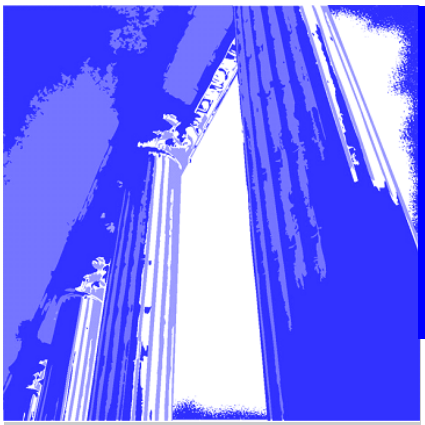
1. Make an appointment with the Registrar to discuss the CLEP examinations and University procedures and policies.
2. Obtain appropriate permission (the Registrar's Office can assist).
3. Meet any eligibility requirements established (the Registrar's Office can assist in this matter).
4. Be enrolled as a degree-seeking student during the semester the examination is to be taken.
5. Have received no transfer credit or grade of audit or withdrawal in a respective course.
6. HAVE PREVIOUSLY NOT FAILED THE COURSES FOR WHICH CREDIT IS BEING SOUGHT THROUGH CLEP.



Guidelines for CLEP Exams (continued)

Additionally:

1. There is a fee of $50 for each examination. This must be paid at the time of examination. If there are any additional fees, the Registrar will discuss these.
2. The Registrar's Office notifies the student and chairperson of the program in which the student is enrolled if the examination was passed or failed, the number of credits earned, and the discipline subject area where credits may be applied.
3. The "Credit by Examination" form is completed by the Registrar. This includes the Student's Name, Student Number, Social Security Number, credits earned (semester hours) in a discipline area or for a specific course, and any other charges and directions for payment. The Registrar will post the credits earned on the student's official transcript.
4. CLEP examinations are offered on-line, and the student **must** pre-plan with the Registrar in a timely manner.



Guidelines for Taking Departmental Exams

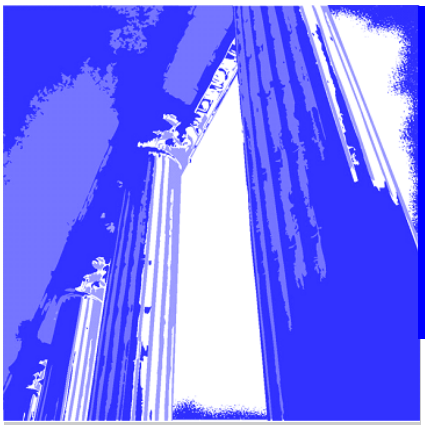
Credit Through Departmental Examination

Each department, with approval from the Registrar, will determine which, if any, courses within the department will be available for credit by departmental examination. The nature of examinations and standards of evaluation for designated courses will also be determined by the department in consultation with the Registrar. The student wishing to take credit by departmental examination must:

1. Receive permission from the Provost, the Department Chair, and the faculty member currently teaching the course.
2. Meet any eligibility requirements established by the department and approved by the Provost.
3. Be enrolled as a degree-seeking student during the semester the examination is to be taken.
4. Have received no transfer credit or grade of audit or withdrawal in the course for which credit by departmental examination is being sought.
5. HAVE PREVIOUSLY NOT FAILED THE COURSE FOR WHICH CREDIT BY EXAMINATION IS BEING SOUGHT.
6. Receive a grade of 75% or better on the pathophysiology examination in order to obtain credit. Credit will be listed on the student transcript as credit by departmental exam only.

Additionally:

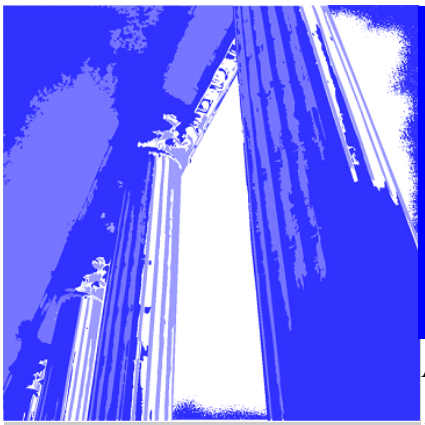
1. After the examination has been taken (and passed), the Credit by Examination Form shall be filled out, signed by the Department Chair, and forwarded to the Office of the Registrar.
2. Upon receipt of the completed form and verification of payment (the fee established by the College for Credit by Departmental Examination), the Registrar shall enter the course title and credit earned (CDE) on the student's permanent record.
3. An examination fee of $50 is required at the time of the exam.
4. Students who fail the Departmental exam (pathophysiology) may repeat it only **once**.



Guidelines for Taking NLN Exams

The student wishing to take NLN Examinations for credit and advanced placement in the nursing program must:

1. Make an appointment with the Chairperson of the Department of Nursing requesting permission to take NLN Exams in the Department. Permission is granted or denied. If permission is granted, the student makes arrangements with the Nursing Department Secretary for testing.
2. Meet any eligibility requirements established by the Nursing Department. The NLN exams listed have been approved by the Biology Department, the Nursing Department, the Provost, and the University faculty.
3. Be enrolled as a degree-seeking student during the semester the examination is to be taken.
4. Have received no transfer credit or grade of audit or withdrawal in the course for which credit by NLN examination is being sought.
5. HAVE PREVIOUSLY NOT FAILED THE COURSE FOR WHICH CREDIT OR ADVANCED COURSE PLACEMENT BY NLN EXAMINATION IS BEING SOUGHT.
6. Pay the examination fee of approximately $50 for each examination. This must be paid **at the time of examination**, in a check payable to "Waynesburg University Nursing Department."
7. Achieve a score of 75% or higher on the Anatomy, Physiology, Microbiology and Basic Nursing Care I and Nursing Care II NLN examinations in order to obtain credit. Credit will be listed on the student transcript as credit by examination (CBE) only.



Guidelines for Taking NLN Exams (continued)

Additionally:

1. Results of National League for Nursing (NLN) exams are usually received within 3 to 4 weeks. It is important, therefore, to schedule to take the exams in a timely manner. As soon as results are available, the student will be notified.

2. If the NLN examination for credit is passed, the Credit by Examination Form shall be filled out, signed by the Department Chair, and forwarded to the Office of the Registrar with a copy of the test results.

3. Upon receipt of the completed form and verification of payment (the fee established by the College for Credit by Department Examination), the Registrar shall enter the course title and credit earned (CBE) on the student's permanent record.

4. It is the student's responsibility to obtain an updated transcript from the Registrar's Office and give it to the nursing advisor for the records.

5. Students who fail the NLN exams may repeat them only **once**. The National League for Nursing testing service indicates there is no specified waiting interval between repeated testing, **but testing must be completed by the end of the first semester of class enrollment to continue in the program.**