

Waynesburg University

Waynesburg, Pennsylvania

Registration Information and Course Selections

Summer 2019

Summer sessions are designed to meet the needs of (1) high school students who desire early admission to college; (2) college students who wish to reduce the time necessary to complete the requirements for a degree or wish to make up deficiencies; and (3) others who seek self-improvement and greater competency.

The formal entrance requirements regulating the admission of students to the University are in effect for the summer session. A student in attendance at another college who desires to enroll for courses in the summer session at Waynesburg University is required to present a statement of good standing and a permit from the other institution. Students who are transferring from some other institution are advised to have their credits evaluated by the Registrar before registering for a summer session.

New/Transient Students: No formal application is necessary to take summer courses at Waynesburg University. However, students not previously enrolled are asked to complete an [Application for Non-Degree Student Admission](#).

Students in good standing at another college or university may enroll with permission of the other institution. Summer school attendance does not constitute formal acceptance to Waynesburg University.

High School Students: Any 2019 high school graduate or high school student who has completed the junior year may be eligible to enroll in summer courses. Interested students are encouraged to contact the Office of the Registrar for more detailed information.

Maximum Enrollment: A student may enroll in a maximum of two courses per five-week session. Permission to enroll in more than 12 credits for the entire summer must be obtained from Academic Affairs.

Registration: A copy of the registration form can be found on page 5. Students have two options to register for summer courses.

- 1) Phone-in registration will be accepted for most courses. Call 724.852.3252 weekdays during regular business hours. If you register by phone, you may pay by credit card.
- 2) Walk-in registrations can be completed during regular business hours.

Cost: There is a one-time matriculation fee of \$20 for students not previously enrolled at Waynesburg University. Tuition is \$660 per undergraduate semester hour, and the fee to audit a course is \$270 per semester hour. All fees must be paid in full prior to the beginning of class.

Financial Aid: Students who wish to apply for financial aid for summer sessions must contact the Financial Aid Office at 724.852.3208 for additional information.

Housing: Housing for men and women is available in residence halls on campus. Arrangements may be made with the Student Services Office. Room charges, per five-week session, are \$1,130. Board arrangements will vary throughout the summer sessions. For more information on housing, contact the Student Services Office at 724.852.3206. To obtain board schedules, contact the University Dining Hall at 724.852.3264.

Additional Information: Write - Waynesburg University; Office of the Registrar; 51 West College St.; Waynesburg, PA 15370. Call - 724.852.3252 or 724.852.7619. Email - registrar@waynesburg.edu.

TRANSCRIPTS

Transcripts are provided by the Office of the Registrar and are issued only upon the written request of the student. No transcripts will be issued if the student has an outstanding debt at the University. All grades, continuous actions, degrees received, and degree honors are included on the transcript.

An official transcript carries the University Seal and an authorized signature. Official transcripts are usually mailed directly to educational institutions, employers, etc. However, a student may obtain an official transcript for his/her personal use. Each transcript must include the student's complete record at Waynesburg University.

RELEASE OF INFORMATION

This is to inform students that Waynesburg University intends to comply fully with the Family Educational Rights and Privacy Act of 1974, as amended, which was designed to protect the privacy of educational records; to establish the right of students to inspect and review their educational records, and to provide guidelines for the correction of inaccurate or misleading information and complaints with the Family Educational Rights and Privacy Act Office (FERPA) concerning alleged failures by the institution to comply with the act.

Waynesburg University designates the following information as public or directory information. Such information may be disclosed by the institution at its discretion.

Student's name; address; telephone listing; electronic mail address; photograph; date and place of birth; major field of study, grade level; enrollment status (e.g., undergraduate or graduate, full-time or part-time); dates of attendance; participation in officially recognized activities and sports; weight and height of members of athletic teams; degrees, honors and awards received; the most recent educational agency or institution attended by the student.

Currently enrolled students may withhold disclosure of directory information under the Family Educational Rights and Privacy Act II of 1974. To withhold disclosure, written notification must be received in the Office of the Registrar.

IMPORTANT DATES

Summer Session I:	
Tuesday, May 14, 2019	Classes begin
Monday, May 27, 2019	Memorial Day – classes will not meet
Tuesday, June 18, 2019	Classes end
Summer Session II:	
Monday, July 8, 2019	Classes begin
Friday, August 9, 2019	Classes end

REFUND OF TUITION

The total tuition is considered fully earned by the University on the first day of scheduled classes in any session. Students desiring to withdraw from the University must formally notify the University of their intention by processing a withdrawal form which can be obtained from the Office of Records and Registration (109 Miller Hall).

If the University has been formally notified of the student’s intention to withdraw, and provided the student’s tuition is in order, a tuition refund will be authorized as follows:

Full Tuition Refund

Notification to the University prior to the first day of classes and during the first three days of an applicable five-week session:

- A. A full refund of tuition for students completely withdrawing from the University.
- B. A full refund of the difference between tuition paid and the new tuition charge for students who drop courses but do not entirely withdraw from the University.

One-Half Tuition Refund

Notification to the University during the fourth and fifth day of an applicable five-week session:

- A. A refund of one-half of the tuition paid for students who completely withdraw from the University.
- B. A refund of one-half of the difference between the tuition paid and the new tuition charges for students who drop courses but do not completely withdraw from the University.

No Refund of Tuition

No tuition refunds are made beyond the periods specified below. Students with Federal Aid for summer classes should contact the Financial Aid Office at 724.852.3208 to determine the amount that will be refunded.

Session	Full Refund	One-Half Refund
Summer I	Thursday, May 16, 2019	Monday, May 20, 2019
Summer II	Wednesday, July 10, 2019	Friday, July 12, 2019

COURSE SELECTIONS

Summer Session I: May 14 - June 18, 2019

Course ID	Course Title	Credits	Day(s)	Start Time	End Time	Instructor	Location
BIO 206/LECT/01	Human Anatomy	4.0	TWTH	9:00AM	12:10PM	Cink, C	405S
BIO 206/LECT/01	Human Anatomy	4.0	TWTH	1:00PM	3:00PM	Cink, C	405S
BIO 207/LECT/01	Human Physiology	4.0	TWTH	9:00AM	12:10PM	Hamilton, B	403S
BIO 207/LECT/01	Human Physiology	4.0	TWTH	1:00PM	3:00PM	Hamilton, B	403S
MAT 106/LECT/01	Beginning Algebra	3.0	M-F	8:00AM	9:45AM	Sielski, P	116S
MAT 107/LECT/01	Pract Math/Evrydy Lf	3.0	M-F	10:00AM	11:45AM	Sielski, P	116S
NUR 105/LECT/01	Orientation/Prof Nsg	1.0	TBA	TBA	TBA	Rawlings, J	214S
NUR 201/LECT/01	Fund of Nursing	3.0	TBA	TBA	TBA	Parsons, S	208S
NUR 201/LAB/01	Fund of Nursing	0.0	TBA	TBA	TBA	Parsons, S	112S
NUR 207/LECT/01	Pathophysiologic Fnd	3.0	TBA	TBA	TBA	Weaver, E	214S
NUR 209/LECT/01	Evid-Based Practice	3.0	TBA	TBA	TBA	Machesky, A	214S
NUR 225/LECT/01	Issues in Aging	1.0	TBA	TBA	TBA	Rawlings, J	214S
NUR 228/LECT/01	Hlth Care Pol Fin/Rg	1.0	TBA	TBA	TBA	Rawlings, J	214S
NUR 401/LECT/01	Adv Critcl Thnkg Cnc	1.0	TBA	TBA	TBA	Clutter, S	202C
NUR 408/LECT/01	Prof Issues in Nrsg	1.0	TBA	TBA	TBA	Clutter, S	208S
*NUR 415/LECT/01	Nsg Care/Chldbearing	5.0	TBA	TBA	TBA	Weaver, E	208S
*NUR 416/LECT/01	Nsg Care/Chldrearing	5.0	TBA	TBA	TBA	Machesky, A	104C
PHY 105/LECT/01	Basic Physics	3.0	MTWR	8:00AM	10:15AM	Yogo, E	302S
PHY 105/LAB/01	Basic Physics	0.0	F	8:00AM	10:15AM	Yogo, E	307S
PHY 115/LECT/01	Intro/Astrn & Csmlgy	4.0	MTWR	11:00AM	1:15PM	Yogo, E	302S
PHY 115/LAB/01	Intro/Astrn & Csmlgy	0.0	F	11:00AM	1:15PM	Yogo, E	307S
PSY 309/LECT/01	Learning	3.0	M-F	10:00AM	12:00PM	Jellison, J	221B

*Class meets May 14 – August 9, 2019

Summer Session I: July 8 – August 9, 2019

Course ID	Course Title	Credits	Day(s)	Start Time	End Time	Instructor	Location
BIO 215/LECT/01	Microbiology	4.0	TWTH	9:00AM	12:10PM	Sethman, C	403S
BIO 215/LECT/01	Microbiology	4.0	TWTH	1:00PM	3:00PM	Sethman, C	403S
CSC 105/LECT/01	Intro to Computers	3.0	MTW	1:00PM	3:30PM	Wang, E	304S
CSC 105/LECT/02	Intro to Computers	3.0	MTW	4:00PM	6:30PM	Wang, E	304S
NUR 202/LECT/01	Fund of Nursing	3.0	TBA	TBA	TBA	Parsons, S	208S
NUR 202/LAB/01	Fund of Nursing	0.0	TBA	TBA	TBA	Parsons, S	112S

Updated course selection information is available in [Self Service](#).

BIOGRAPHICAL/ADVISING REGISTRATION (BAR) FORM – SUMMER/EVENING

Registering for: Fall Spring Summer 20_____

Student ID Number: _____

Name: _____
Last First M.I.

Address: _____
Street

City State Zip Code

Phone: (_____) _____ - _____

Sex: Male Female DOB: _____

U.S. Citizen Yes No If No, Type of Visa _____

Ethnic Background: (For reporting purposes, required by the federal government):

Do you consider yourself to be Hispanic/Latino? Yes No
(A person of Cuban, Mexican, Puerto Rican, South or Central American or other Spanish culture or origin, regardless of race.)

In addition, select one or more of the following racial categories to describe yourself:

American Indian or Alaska Native Asian

Black or African American White

Native Hawaiian or Pacific Islander

Are you currently in a Waynesburg University degree Program?
 Yes No

Do you have a bachelor's degree? Yes No

Have you ever been enrolled at Waynesburg University before? Yes No

Have you been suspended from, dismissed from, or otherwise declared ineligible to attend any educational institution (for any period of time)?

Yes No Date of Dismissal _____

PREFERRED COURSES

Course ID	SH	Time	Days	Grade Option		
				Normal	P/F	AU

ALTERNATE COURSES

Course ID	SH	Time	Days	Grade Option		
				Normal	P/F	AU

Tuition and Fees

Total Charges	
Matriculation Fee	
Amount Received	
Balance Due	

Schedule Approval _____
Advisor

I understand that registration as a degree seeking student requires official application to the University in accordance with the procedures outlined in the catalog and that courses taken as a non-degree student are not automatically applied toward a degree at Waynesburg University.

Student Signature _____

Date _____