

# TEACHING WITH PRIMARY SOURCES

Consortium Member

## Bibliographic Organizer

The Bibliographic Organizer is a tool to help you save information that will help you locate and access the sources you select at a later date. The information is saved from the Library of Congress Bibliographic Information Page related to each primary source you choose. An example entry and directions are included below.


<b>Title of Lesson or Topic:</b>  <b>Developed by:</b>  <b>Date:</b>		
Thumbnail Image	Document Title, Author/Creator, Date	Collection or Repository, Reproduction # or Digital ID, Library of Congress URL
	View of Pittsburgh & Allegheny / Otto Krebs lith., Pittsburgh.  <b>Creator:</b> Krebs, Otto, lithographer.  <b>Created/ Published:</b> c1874.	LC-USZC4-3167  <a href="http://hdl.loc.gov/loc.gmd/g3824p_pm008322">http://hdl.loc.gov/loc.gmd/g3824p_pm008322</a>

Image:  
Use your keyboard to **copy (Ctrl + C)** the small thumbnail image. **Paste (Ctrl + V)** into the first column.

**OR** from the menu bar, select **"Save the image"** to your desktop and then **"Insert Image"** to paste.

Note: If no thumbnail image is available, simply note the source format. (e.g. "Audio Recording")

Title, Author, Date:

- **Copy and paste** the exact **Title** of your primary source,
- **Author/Creator** of the item,
- and the **Publication Date**.

Digital ID and URL:  
**Copy and paste the Digital ID.**  
Repeat to save the **persistent URL**.

Note: The persistent URL may be listed at the bottom of the information page. If not, use the URL shown in the address bar at the top of your screen.



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