

# **Family Resource Guide 2023 – 2024**

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## 2023-2024 Academic Calendar for Undergraduate Programs – TENTATIVE “The University’s 175<sup>th</sup> Year”

### FIRST SEMESTER — 2023

• August	21	Monday	New Faculty and Staff Orientation
	22	Tuesday	All-University Convocation and Workshops
		TBA	Residence halls open
		TBA	New Student Orientation; Matriculation Convocation
• September	25	Friday	Last day to make change in meal plan
	28	Monday	Classes begin
	1	Friday	Last day for late registration; last day to drop or add courses; last day to indicate pass/fail or audit preferences
	4	Monday	Labor Day – No day classes; evening classes will resume (6 p.m.)
• October	14-17	Saturday-Tuesday	Fall break for main campus
	17	Tuesday	Midsemester grades due from faculty by noon
	18	Wednesday	Classes resume
• November	3	Friday	Last day to withdraw from classes
	22	Wednesday	Thanksgiving break begins for main campus
	27	Monday	Classes resume
• December	8	Friday	Regular classes end
	11	Monday	Day of Study
	12-15	Tuesday-Friday	Semester examinations
	15	Friday	First semester ends
	19	Tuesday	Final grades due from faculty by noon

### SECOND SEMESTER — 2024

• January	8-14		Domestic/International Mission Service Trips
	12	Friday	Last day to make change in meal plan
		TBA	Residence halls open
	15	Monday	Martin Luther King, Jr. Day
	16	Tuesday	Classes begin; Martin Luther King, Jr. Convocation (11 a.m.)
• February	19	Friday	Last day for late registration; last day to drop or add courses; last day to indicate pass/fail or audit preferences
		Wednesday	Assessment Day (To be determined)
	2	Saturday	Spring recess begins
	2-10		Domestic/International Mission Service Trips
	5	Tuesday	Midsemester grades due from faculty by noon
• March	11	Monday	Classes resume
	19	Tuesday	Charter Day Convocation
	29	Friday	Good Friday (classes will not meet)
	1	Monday	No day classes; evening classes will resume (6 p.m.)
	2	Tuesday	Last day to withdraw from classes
• April	26	Friday	Regular classes end
	29	Monday	Day of Study
	30-May 3	Tuesday-Friday	Semester examinations
	3	Friday	Second semester ends
• May	5	Sunday	Baccalaureate Service (11 a.m.) One Hundred Seventy-Third Commencement (2 p.m.)
	6-12		Domestic/International Mission Service Trips

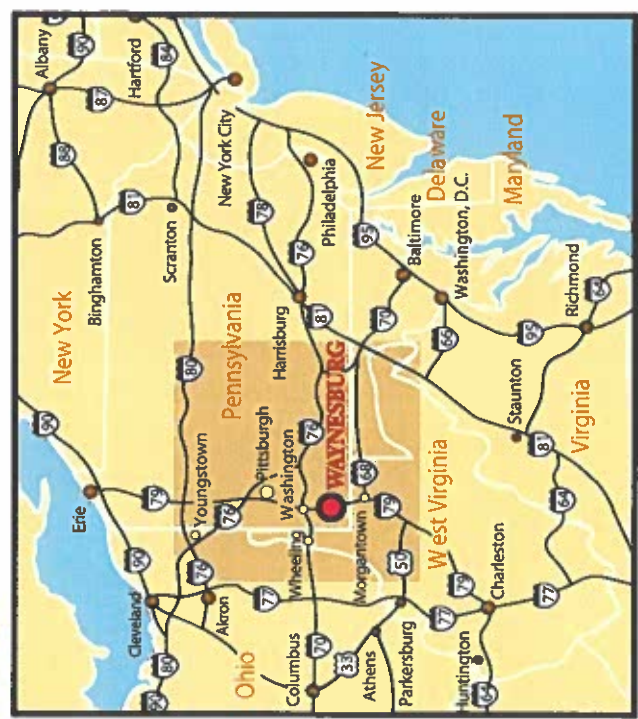
### SUMMER SESSIONS — 2024

• May 14 – June 28	First summer session	
	First Three-Week Subsession: May 14 through June 4	
	First Five-Week Session: May 14 through June 26	
• July 8 – August 9	Second Three-Week Subsession: June 6 through June 28	
	Second summer session	



### Campus Buildings

1	Benedum Hall	18	Monument Park	•	Residence Halls
1A	Fine Arts Center	19	Paul R. Stewart Museum		
2	Buhl Humanities Building	20	Paul R. Stewart Science Hall		
3	Burns Hall*	21	Physical Plant		
4	Carl D. Johnson Commons	22	Pollock Hall*		
5	Center for Research and Economic Development (CRED)	23	President's Home		
6	CSI Center	24	Ray Hall*		
7	Denny Hall*	25	Roberts Chapel		
8	Eberly Library	26	Stone Guest House		
9	Fitness Center	27	Stover Campus Center		
10	Fountain Park	28	Student Health Services		
11	Goodwin House	29	Thayer Hall*		
12	Goodwin Performing Arts Center (GPAC)	30	Veterans Memorial Plaza		
13	Hanna Hall	31	West-South-East Halls*		
14	Marisa Field House/Gymnasium	32	Willison Residence Hall*		
15	Marine Biology Lab	PP	Permit Parking		
16	Martin Hall*	VP	Visitor Parking		
17	Miller Hall/Admissions Office				





# WAYNESBURG UNIVERSITY

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Dear Waynesburg University Families,

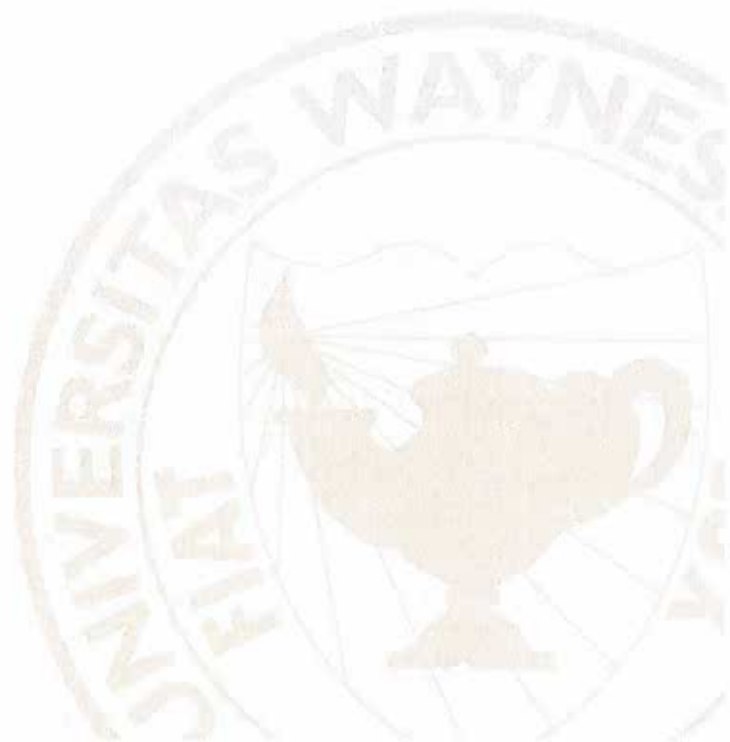
Welcome to Waynesburg University and greetings from the Office of Student Development! We are very excited to meet you and we look forward to assisting you during your college journey. We are so pleased that you will be attending Waynesburg University to pursue your career goals and make the connections between faith, learning and serving; to lead a life of leadership and purpose for the glory of God.

As the Dean of Students, I provide oversight and leadership in the following areas: Health Services, Center for Service Leadership, Office of Residence Life, Counseling Center and Student Activities. These resources and the staff within Student Development are committed to creating a positive and impactful educational experience for our students. We encourage you to contact our Student Development office at [studentdevelopment@waynesburg.edu](mailto:studentdevelopment@waynesburg.edu) if you have any questions.

We look forward to meeting you!

Blessings,

Kelley Hardie  
Dean of Students





# Important Contact Information

Waynesburg University Switchboard .....	724-627-8191
Academic Affairs <a href="mailto:marci.snee@waynesburg.edu">marci.snee@waynesburg.edu</a> .....	724-852-3222
Admissions <a href="mailto:admissions@waynesburg.edu">admissions@waynesburg.edu</a> .....	724-852-3248
Business Office <a href="mailto:BusinessOffice@waynesburg.edu">BusinessOffice@waynesburg.edu</a> .....	724-852-3385
Counseling Center <a href="mailto:counselingcenter@waynesburg.edu">counselingcenter@waynesburg.edu</a> .....	724-852-3225
Eberly Library .....	724-852-3278
Financial Aid <a href="mailto:finaid@waynesburg.edu">finaid@waynesburg.edu</a> .....	724-852-3208
Follett Online Book Store Customer Service .....	800-381-5151
Health Services <a href="mailto:healthservices@waynesburg.edu">healthservices@waynesburg.edu</a> .....	724-852-3332
Housing / Residence Life:	
Director of Housing <a href="mailto:housing@waynesburg.edu">housing@waynesburg.edu</a> .....	724-852-3295
Director of the Student Code of Conduct .....	724-852-3260
Information Technology Services (ITS) <a href="mailto:helpdesk@waynesburg.edu">helpdesk@waynesburg.edu</a> .....	724-852-3413
Mail Room <a href="mailto:mailroom@waynesburg.edu">mailroom@waynesburg.edu</a> .....	724-852-3305
Public Safety .....	724-852-3303
Registrar <a href="mailto:registrar@waynesburg.edu">registrar@waynesburg.edu</a> .....	724-852-7619
Student Activities <a href="mailto:StudentDevelopment@waynesburg.edu">StudentDevelopment@waynesburg.edu</a> .....	724-852-3315
Student Development <a href="mailto:StudentDevelopment@waynesburg.edu">StudentDevelopment@waynesburg.edu</a> .....	724-852-3206
The Pathways Center:	
Director of Records & Registration <a href="mailto:registrar@waynesburg.edu">registrar@waynesburg.edu</a> .....	724-852-3317
Director <a href="mailto:pathways@waynesburg.edu">pathways@waynesburg.edu</a> .....	724-852-7790
Disability Services <a href="mailto:dso@waynesburg.edu">dso@waynesburg.edu</a> .....	724-852-7727
Academic Support Specialist <a href="mailto:pathways@waynesburg.edu">pathways@waynesburg.edu</a> .....	724-852-3321
Academic Services Coordinator <a href="mailto:pathways@waynesburg.edu">pathways@waynesburg.edu</a> .....	724-852-7797

# Athletics

**All new resident students are required to get a physical exam from their personal physician (please see Health Services for more information). All student athletes will also receive a mandatory physical exam once they arrive on campus. Please see the Athletics web-page for more information. Those who have not received the athletic department paperwork or have misplaced it, should contact your head coach. Student athletes WILL NOT be allowed to participate in their sport until athletic medical forms are completed.**

## Athletic Equipment

**Athletic equipment is provided to student athletes at no extra cost.** The cost for this equipment is incorporated into the cost of tuition and fees.

## Spring Break Trips

**Waynesburg University offers student athletes the chance to compete against quality competition in appealing locations during Spring Break.** The baseball, golf, softball, and tennis teams regularly travel to warmer climates to start their seasons. Each may sport conducts some type of fundraising campaign by the student athletes to help finance the cost of trips.

## PAC Complimentary Passes

**For sports that charge an entry fee, each student athlete is given four PAC (Presidents' Athletic Conference) Complimentary Passes at the beginning of the season.** It is up to the student athlete to choose who receives these passes. *The passes provide free entry to any Waynesburg University athletics home game or any away game at Allegheny, Bethany, Carnegie Mellon (football), Case Western (football), Chatham, Franciscan, Geneva, Grove City, Saint Vincent, Thiel, Washington & Jefferson, and Westminster.*

## Class Absences by Student Athletes

**Student athletes will not be permitted to miss class due to a scheduled practice.** Student athletes report to their practice once they are finished with class. *Student athletes are permitted to miss class time for scheduled games;* however, it is the student athlete's responsibility to get excused from class and follow-up with the professor.

## Cheerleading

**Any student at Waynesburg University is encouraged to try out for the cheerleading squad.** The squad attends all home games for football and men's basketball. For more information contact Angelica Good at [angelica.good@waynesburg.edu](mailto:angelica.good@waynesburg.edu).

## Intramural Opportunities

**In addition to the 20 varsity sports offered at Waynesburg University, numerous opportunities are available for students to become involved in intramural sports.** *Waynesburg students are notified of upcoming intramural seasons through their student emails and through myConnect.* The offerings rotate throughout the semester and have included: **cornhole, flag football, indoor soccer, playing card tournaments, and basketball.** For further information about intramural sports call 724-852-3461.

# Athletic Facility Directions

**Rudy Marisa Fieldhouse** (Basketball, Volleyball, Wrestling) The Fieldhouse is located on campus at the corner of Washington and Wayne streets (building number 14 on your university map.) **GPS address: 51 West College Street, Waynesburg, PA 15370.**

**John F. Wiley Stadium** (Football, Soccer, Lacrosse) I-79 Waynesburg exit #14. Take PA 21 West towards Waynesburg. Turn right at the 4<sup>th</sup> traffic light (**if you exit I-79 coming from the south**, it will be the 5<sup>th</sup> traffic light) onto PA 21 West / US 19 North (*at the Auto Zone*). Proceed 1.3 miles (PA 21 West / US 19 North becomes High Street). Make a left at the traffic light from High Street onto Porter Street (McCracken Pharmacy will be on your right). Stay straight on Porter Street through the next traffic light (crossing Greene Street) and proceed down the hill. Turn right from Porter Street onto Lincoln Street. At the stop sign, turn left from Lincoln Street onto East Street. Wiley Stadium is on the immediate left. **GSP address: 285 South East Street, Waynesburg, PA 15370.** (**Please Note:** This is the address for the commercial garage across from the ticket booth. This site cannot be used for parking. There are several lots and off-street parking around the stadium and in the vicinity.)

**Athletic Field Complex** (Baseball, Softball, Tennis) I-79 Waynesburg exit #14. Take PA 21 West towards Waynesburg. Turn right at the 4<sup>th</sup> traffic light (**if you exit I-79 coming from the south**, it will be the 5<sup>th</sup> traffic light) onto PA 21 West / US 19 North (*at the Auto Zone*). PA 21 West / US 19 North becomes High Street as you come into Waynesburg. Travel through Waynesburg, continuing on PA 21 West for 2 miles. The complex is on the left, visible from PA 21 West. **GPS Address: 4260 West Roy Furman Highway, Waynesburg, PA 15370.** (**Please Note:** The complex is approximately one tenth of a mile past this address, on the left side of the road. Parking is accessible through a small gravel driveway to lots between the tennis court, baseball field and softball field).

**Greene County Country Club** (Golf) I-79 Ruff Creek / Jefferson exit #19. Take PA 221 South towards Lippencott and Jefferson. Travel for 5 miles. The Country Club is on your right, just prior to the end of PA 221 South and junction of PA 188. **GPS Address: 1044 Lippencott Road, Waynesburg, PA 15370.**

# Campus Ministry

## The Center for Campus Ministry

The main meeting place for campus activities is the "Hub". Located on the first floor of Stover Campus Center, the "Hub" has a living room-like atmosphere with couches, coffee, music, resources, and access to campus ministry staff. During the week, it is the home to many campus Bible studies and is a key space for Christian fellowship.

## How can students get involved in campus ministry?

- **Weekly Chapel Worship Service** each Tuesday at 11 A.M. in Roberts Chapel.
- **Upper Room** (contemporary, student-led worship) meets every Sunday at 8 P.M. in Roberts Chapel.
- **Fellowship of Christian Athletes** meets on Tuesdays at 9 P.M. in Stover 300.
- **Newman Club** (Roman Catholic-sponsored fellowship) meets on Tuesdays for adoration at 5 P.M. Mass is celebrated at 5:30 p.m. in Roberts Chapel.
- **Delight Women's Ministry** meets on Thursday at 5 P.M. in the "Hub".

## In addition to these regularly scheduled programs, students may also participate in:

- **Small group Bible studies** meet in the various residence halls. These are often led by Campus Ministry Assistants (CMA's). Times are posted at the start of the semester in all residence halls and in the "Hub".
- **The Lamplighters**, the university's touring and concert choir.
- **The University Chapel Band** and opportunities to lead in Chapel services.
- Retreats and conferences: **Kairos Retreat** and **Jubilee Conference in Pittsburgh**.
- **Attending local churches:** Many WU students not only attend, but actively serve in various youth ministries or worship bands of local churches.

## Is Chapel attendance mandatory?

**Chapel attendance is not required;** however, this is a great opportunity for the campus community to come together for worship and to grow in faith together. Chapel often features guest speakers: faculty members and off-campus guests that provide scripture driven messages that point attendees to Christ.

## Does the University conduct Sunday morning worship services?

**No** – We encourage students to become part of local church communities.

## What churches are located in the community?

There many churches in the immediate vicinity of Waynesburg University, several within walking distance. Students may carpool to other locations. A list of area churches is included in this guide.

## How can a student get involved in campus ministry at Waynesburg University?

Students with interest or questions can contact University Chaplain, Josh Sumpter [jdsump@waynesburg.edu](mailto:jdsump@waynesburg.edu). Students can also visit the "Hub" on the first floor of the Stover Campus Center to build relationships with fellow students, learn about opportunities in campus ministry, and connect with campus ministry staff. For more details visit **myConnect** and look at the "**Faith**" tab for more details.



# Area Churches

## Sunday Morning Worship Services

All churches are located in Waynesburg unless otherwise stated

*\*Indicates the church is within walking distance of the University*

### Assembly of God

<b>Crosspoint</b>	9:00 AM	550 W. George St., Carmichaels	724-966-9203
2 <sup>nd</sup> Service	11:00 AM		
Thursday Evening	7:00 PM		
<b>First Assembly of God</b>	10:00 AM	4131 W. Roy Furman Hwy.	724-627-5356

### Baptist

<b>Bethlehem Baptist</b>	10:45 AM	685 Washington Rd., Prosperity	724-627-6218
<b>First Baptist*</b>	10:00 AM	303 W. High St.	724-627-6444
<b>Landmark Baptist</b>	11:00 AM	176 N. Porter St. (bus service)	724-627-4068
<b>Jefferson Baptist</b>	9:30 AM	177 Pine St., Jefferson	724-883-4088

### Christian

<b>First Christian*</b>	10:30 AM	72 W. Franklin St.	724-627-5355
<b>WWJD Christian</b>	10:00 AM	313 Jennings Ave.	724-852-4206

### Church of God

<b>Rolling Meadows</b>	10:45 AM	595 Rolling Meadows Rd.	724-627-9430
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### Methodist

<b>First United</b>	8:30 AM	112 N. Richhill St.	724-627-5951
2 <sup>nd</sup> Service	10:45 AM		
<b>Oak View Global</b>	10:30 AM	160 Rolling Meadows Rd.	724-627-6398
<b>Washington Street UMC*</b>	9:00 AM	152 S. Washington St.	724-627-3240
	5:30 PM	Saturday (non-traditional)	

### Non-Denominational

<b>Waynesburg Bible Chapel</b>	10:45 AM	800 E. Greene St.	724-852-2611
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### Nazarene

<b>Church of the Nazarene</b>	10:45 AM	115 Deerfield Lane	724-627-7593
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### Orthodox

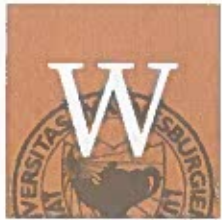
<b>St. George's Serbian</b>	10:00 AM	296 Old Rte. 21 Rd., Carmichaels	724-966-7428
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### Presbyterian, ECO & PCA

<b>First Presbyterian*</b>	10:30 AM	169 W. College St.	724-627-6006
<b>Greene Valley Presbyterian</b>	10:50 AM	104 E. Greene St., Carmichaels	724-966-5291

### Roman Catholic

<b>St. Matthias Parish/St. Ann's Roman Catholic*</b>	8:30 AM	232 E. High St.	724-627-7568
College Mass	12:00 PM		
Saturday Vigil	4:00 PM		



WAYNESBURG  
UNIVERSITY

# The Center for Service Leadership

Service is in the DNA of Waynesburg University and service leadership characterizes the mission, goals and activities of our institution.



Consistent with the WU mission, the Center for Service Leadership challenges students to pursue lives of purpose. Our students become servant leaders who make connections between the head, hands, and heart.

## Waynesburg University's commitment to service:

- Involves partnerships with over 50 local, regional and international service agencies such as: The American Cancer Society, The Salvation Army, Eva K. Bowlby Public Library, Habitat for Humanity, and The Ronald McDonald House.
- Engages students in service learning classes that blend lecture and practical application.
- Provides service trips throughout the summer and during school breaks to locations such as: The Dominican Republic, Philadelphia, Gettysburg, North Carolina, and Florida.
- Provides weekly Service Saturday opportunities, evening service projects, and campus wide service days.

## Contact Information

Adrienne Tharp, Director

724-852-3460 or [atharp@waynesburg.edu](mailto:atharp@waynesburg.edu)

# Commuting Students

## Parking:

There are several university parking lots (they fill up quickly) where students with a parking permit are permitted to park. Freshmen can complete the Freshman Parking Permit Request Form under the New Student Tab of myConnect. The parking permit is \$20.00 and is available for pick up during orientation at the Department of Public Safety, located on the first floor of the Stover Campus Center. **Parking in a university lot is not guaranteed**, even with a parking permit. On-campus university parking lots are clearly marked; therefore, students should ensure that they are safely parking in designated areas only. **There is free on-street parking available surrounding the campus.**

## Food Service:

Commuting students may purchase a Five-Meal Plan for \$1,155 per semester, which includes any 5 meals per week **PLUS \$300 flex dollars**. Meal swipes for the 5 meals per week may be used at Benedum Dining Hall (all-you-can-eat) or at the Bee Hive (meal exchange equivalency). **Flex dollars may be used at those locations and at the Starbucks, 24/7 Mini-Convenience Store and Chick-fil-A.** Students may also purchase individual meals and snacks without a meal plan at any of the dining facilities, which accept cash and credit card payments.

## Health Services:

**All students are required to complete a Medical History Form and be up-to-date with all immunizations.** All completed forms must be returned to Health Services. Students have access to the university nurses, who provide health services on campus. **For more information, see the Health Services page.**

## Academic Services:

**Commuting students have access to the Knox Learning Assistance Lab as well as every computer lab on campus.** Students also have access to peer tutors, writing lab, and math tables.

## Student Development / Student Activities:

**All students pay a student activities fee.** We encourage the students to take advantage of all programs, trips, and student activities offered. There is an active Student Activities Board (SAB) that plans events for the campus. **The SAB meets every Thursday at 11 A.M. on the third floor of the Stover Campus Center.** All are welcome to attend.

# Counseling Center

**Where is the Counseling Center and how does a student make an appointment?**

**We are located on the third floor of the Stover Campus Center.** Counseling is confidential and free to Waynesburg University students. We are open from 8:30 AM – 4:30 PM weekdays. In person or online appointments are available. Evening hours are also available.

**What issues does the Counseling Center address for students? The Counseling Center can help students with academic, career and personal concerns.** We work with students to help them improve their study skills and explore major/career options. We also counsel students with a variety of mental health issues such as anxiety, depression, post-traumatic stress, eating disorders, relationship concerns, grief and homesickness.

**What credentials do the counselors have? All full-time counselors have Master's degrees,** extensive continuing education credits and state licenses to practice counseling. Graduate interns are currently in CACREP counseling graduate programs.

**My student takes medication for depression. Do you have a physician who will prescribe it? We encourage students to continue to see their home physician.** If this is not possible, we can refer students to a local psychiatrist for medication and/or related matters.

**Will counseling become part of my student's academic record?** No. Counseling Center records are accessible only to the Counseling Center staff.

**My student has not decided on a major. How can you help?** It is quite common for a student to begin college with an undecided major. Our staff specializes in

working with undecided or “exploring” students and offers a Career and Life Planning class that helps students clarify their career goals.

**Will I know if my student is receiving counseling? Counseling services are confidential; therefore, we cannot report to parents or anyone else that a student is receiving services.** However, when we feel parental involvement is warranted, we discuss the option with the student and request permission to contact parents. Also, if we are concerned that a student may be suicidal, we take any necessary steps to keep the student safe. Generally, this includes contacting parents if the student provides consent.

**Can I refer my student to counseling? Yes. If you have concerns as your student enters college, or if you notice a change in behavior that worries you, please inform him/her about counseling services.** Often, parents call us if they have a concern and ask us to contact their student. If your student has had counseling in the past, or has a mental health diagnosis, please let us know so that we can offer appropriate support. We will be glad to explain our services and invite your student to participate. However, we can only give a parent feedback about participation if the student gives us permission to do so.

**Our counselors would be happy to assist you via email to set up an appointment. Contact us at [counselingcenter@waynesburg.edu](mailto:counselingcenter@waynesburg.edu) or [jowen@waynesburg.edu](mailto:jowen@waynesburg.edu) or 724.852.3225**



# Health Services

The Health Services Office is located on the ground floor of the Wiley Armory Building, 61 North Washington Street.

Nurses are available Monday through Friday, 9 A.M. to 4 P.M.

- **Health Services is free of charge to all students. We treat minor illnesses and injuries.** If more care is required than we can provide, we will help coordinate the off campus medical care that may be needed. We provide small amounts of over-the-counter medications and loan out cool mist humidifiers, heating pads, and crutches.
- **All resident and commuter students are required to have completed health forms on file before entering the University. Any student who neglects to turn in a health form may not be treated by Health Services. Any resident hall student who does not produce proof of meningitis vaccine or sign the meningitis wavier form, will not be given access to the residence halls.** Medical forms are located on the New Student tab on myConnect.
- **Waynesburg University does NOT offer a student health insurance plan.** To find out what individual health plans are available through the marketplace where you live, **visit [Healthcare.gov](https://www.healthcare.gov).**

**For emergencies and after-hour care, call Public Safety at 724-852-3303 and 911.**

## **Med Express**

451 Murtha Drive  
Waynesburg, PA 15370  
724-852-6391  
Hours: Daily 8 A.M. – 8 P.M.

## **Washington Health System – Greene**

350 Bonar Avenue  
Waynesburg, PA 15370  
724-627-3101

## **WVU Clinics**

451 Murtha Drive  
Waynesburg, PA 15370  
724-627-3397 or 855-WVU-CARE  
Hours: Monday – Friday, 8 A.M. to 5 P.M.

## **Important Contact Information:**

**Sherry Parsons, PhD, RN, Director of Health Services**  
**Samantha Steinmiller, BSN, RN**  
**Hannah Fox, BSN, RN**  
724-852-3332 or [healthservices@waynesburg.edu](mailto:healthservices@waynesburg.edu)  
**Fax: 717-303-5006**

# Mail Room & Other Services

The following services are also available to our students:

## Mail Room Services

- **All student mailboxes are located on the 2<sup>nd</sup> floor of the Stover Campus Center.** Every resident student is given a mailbox and is encouraged to check their mailbox regularly.
- **Students are able to purchase stamps and postage** during mailroom business hours.
- **Please use the four-digit mailbox number (not P.O. Box) when addressing mail to your student.** All mail should be addressed as follows:

Address Line #1:     **Student Name**  
Address Line #2:     **Waynesburg University**  
Address Line #3:     **51 West College Street**  
Address Line #4:     **Box XXXX**  
Address Line #5:     **Waynesburg, PA 15370**

**\*PLEASE NEVER USE A RESIDENCE HALL ADDRESS OR ROOM NUMBER\***

## Shuttle Services

- There is a shuttle service available to our students which provides transportation to the **Pittsburgh International Airport**, the **Greyhound bus station**, and the **Amtrak train station** in downtown Pittsburgh.
- The schedule covers **all breaks and holidays** and is available through the Student Development Office.
- **Students must reserve a space on the shuttle at least 5 business days in advance.** The shuttle does not run unless there are reservations.
- The fee for using the shuttle is **\$25.00 each way**.
- **The Grey Line is operated out of Morgantown, WV.** It provides twice-daily trips 365 days per year to the Pittsburgh Greyhound station and the Pittsburgh International Airport. Pick up and drop off is off-campus at the Greene County Airport, 417 East Roy Furman Highway, Waynesburg. For more information or to make reservations, visit their website at [www.busride.org](http://www.busride.org) or call 304-296-3869.

## Banking Services

There are four banks located in downtown Waynesburg:

- Community Bank
- PNC Bank
- First Federal of Greene County
- First National Bank of Pennsylvania

**An ATM (provided by First Federal) is located on the 1<sup>st</sup> floor of the Stover Campus Center.**

## Important Contact Information:

**Mary Woessner, Secretary 724-852-3206**  
**Mary Ann Dispenza, Secretary 724-852-3399**  
**Melinda Rush, Secretary 724-852-3305**  
[studentdevelopment@waynesburg.edu](mailto:studentdevelopment@waynesburg.edu)

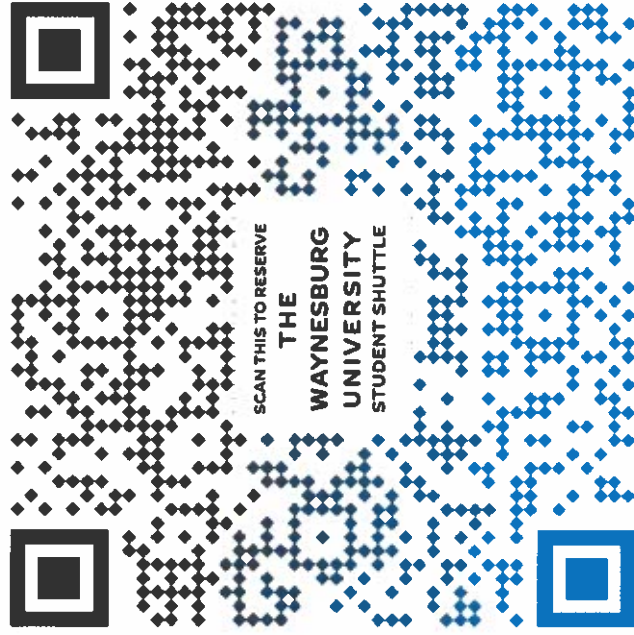


# THE WAYNESBURG UNIVERSITY SHUTTLE

The primary provider for transportation between WU Campus (Waynesburg) and Pittsburgh is the **Grey Line** (public transportation), however, the Waynesburg University Shuttle will supplement the **Grey Line's** schedule between the Campus and **Pittsburgh International Airport**, the **Greyhound** (bus) or **Amtrak** (train) **Stations** in Pittsburgh during high-traffic events (Holidays, breaks, etc.).



The **Grey Line** runs from the Greene County Airport (across from Waynesburg Walmart) to Pittsburgh and back, twice a day/365 days year. More information can be found at [busride.org](http://busride.org)



**Shuttle Fare is  
\$25 Each Way**

**Reservations  
must be made at least  
5 days in advance.**

*If your plans change after the reservation has been made, please call the student development office. Failure to notify us of a change in your plans, will result in non-refundable charges.*

**Any questions?  
Contact Student Development  
724-852-3206**

## 2023/24 WU SHUTTLE SCHEDULE

### SHUTTLE TO WU CAMPUS (from Pittsburgh):

#### Dates:

August 24, 26, 27 ..... (Move-in)  
September 4 ..... Return (Labor Day)  
October 17 ..... Fall Break Return  
November 26 ..... Return (Thanksgiving)  
January 14, 15 ..... Spring Semester Begins  
March 10 ..... Spring Break Return  
April 1 ..... Return (Easter)

#### Pick-up times/places:

Airport ..... 2 PM & 6 PM  
Greyhound/Amtrak Station ..... 2:30 PM & 6:30PM

**Arrive at WU ..... 3:30 PM & 7:30 PM**

### SHUTTLE FROM WU CAMPUS (to Pittsburgh):

**Pick-up at WU Campus ..... 6 AM & 1 PM**

#### Arrival times/places:

Airport ..... 7 AM & 2 PM  
Greyhound/Amtrak Station ..... 7:30 AM & 2:30 PM

#### Dates:

September 1 ..... Holiday (Labor Day)  
October 13, 14 ..... Fall Break  
November 21, 22 ..... Holiday (Thanksgiving)  
December 14, 15, 16 ..... End of Fall Semester  
March 1, ..... Spring Break  
March 28 ..... Holiday (Easter)  
May 2, 3, 4 ..... End of Spring Semester

# Parking / Transportation

- **All student vehicles parked on campus property must be registered at the Department of Public Safety.** Students with vehicles must purchase a parking decal that is renewable at the start of the school year. Resident and commuter decals are \$20 and can be picked up in the security office between the hours of 8 a.m. to 4 p.m. Evening students should also visit security for their decal.
- **Commuting students may use designated commuter parking lots on and around campus.** These designated lots are located on Franklin Street, Morris Street, the lots adjacent to the Stover Campus Center, Thayer Hall, and Benedum Dining Hall. **Street parking is also available.**
- **Parking on campus is very limited.** Freshmen resident students are not permitted to have a vehicle on campus without special permission. Permission will only be granted for those with home addresses greater than 100 miles away, a local job, or other special circumstances. The application for a freshman parking pass is located on the New Student Tab on myConnect.
- **Parking citations will be given for any vehicles parked illegally or in wrong parking lots.** These parking citations may be paid at the Department of Public Safety or at the Business Office. **Failure to pay parking citations may inhibit future registration activity or receipt of transcripts.** Consistent parking in undesignated areas may result in revocation of parking privileges.
- **If the student has car trouble, Public Safety officers are available for assistance.** In some cases, the Public Safety officers will notify a local towing company for assistance (locked keys in vehicle, flat tires, etc.). **The Department of Public Safety does have a "booster box" that can be used by the student.**

## Important Contact Information:

**Mike Humiston, Director of Public Safety:**

724-852-3390 or [mhumisto@waynesburg.edu](mailto:mhumisto@waynesburg.edu)

Public Safety Office: 724-852-3303



# Public Safety Tips and Information

It is always important for individual students to be aware and practice common safety guidelines for themselves and their property.

The Department of Public Safety is located on the first floor of the Stover Campus Center. Personnel are available 7 days per week, 24 hours per day at 724-852-3303 to assist with safety and security concerns. If an officer is not available in the Public Safety Office, please use the phone located on the wall next to the Public Safety office.

- ✓ **Students should report to Public Safety or Residence Life Staff any suspicious activity or unknown and unescorted persons loitering on or around the campus.**
- ✓ **When walking around campus or in town during the evening hours, students should travel in pairs or groups. Any student returning to campus in the late evening and parking in a remote location may request a Public Safety escort to his/her residence hall.**
- ✓ **Students should oversee their personal belongings.** Residence hall rooms and vehicles should be locked when the student is not immediately present. **Report to Public Safety any instances of loss or damage of property and possessions.**
- ✓ **Students should report any incidents of university violations or inappropriate conduct to Public Safety officers.** An investigation will be conducted and a report will be filed. In cases of criminal activity, reports may also be filed with the Waynesburg Borough Police, located at 90 East High Street, Waynesburg or by calling 724-627-8113. **As an educational institution, any incidents involving students may result in disciplinary action. The university disciplinary action does not protect or serve as a substitute for criminal prosecution.**
- ✓ **Identification engraving is available for personal items.** Students may request and check out the engraver from the Public Safety Office with their student identification card.

## Important Contact Information:

**Mike Humiston, Director of Public Safety:**  
724-852-3390 or [mhumisto@waynesburg.edu](mailto:mhumisto@waynesburg.edu)  
**Public Safety Office:** 724-852-3303

# Residence Life

- **Waynesburg University requires all full-time, undergraduate students to live on campus for the duration of their time as a student at the University**, unless the student will be (a) commuting from their parent's permanent home address; (b) that address has been their permanent home address for at least two years prior to enrollment at the University; (c) that address is within 60 miles from campus; and (d) the student is a senior (75+ credit hours completed) and has been approved through the housing selection process to reside at an off-campus residence. Students looking to request to commute from their parent's home address must complete a **Change of Residency Request Form** located in **The Housing Director**. This form should be completed ASAP, but no later than **4 PM on the Friday before classes begin for the Fall semester**.
- As a first-year student, there are typically **five residence halls** from which to choose. If all rooms are filled, students will be placed in temporary housing until space becomes available.
- **All residence halls have both student resident mentors and a professional staff person.** These personnel are available to assist resident students, coordinate programming and enforce university policies.

## About Residence Living

- **For some students, university residence living is a new experience. Adjusting to a roommate and new surroundings can take time, communication, and compromise. Resident Mentors and Resident Directors are available to help students establish boundaries earlier and facilitate conversation around expectations within the room.** Encourage your student to talk with these staff members for any guidance in these matters.
- **Encourage your student to become an active member of the campus community.** While they may want to "hold on" to past relationships, support them in staying on campus on the weekends and being part of the campus experience. **Although student entertainment results from his/her own initiative, there are frequent activities provided on campus.**

### Important Contact Information:

**Heidi Dziak, Director of Housing:**

724-852-3295 or [heidi.dziak@waynesburg.edu](mailto:heidi.dziak@waynesburg.edu)

**Aaron Sielski, Director of the Student Code of Conduct**

724-852-3260 or [aaron.sielski@waynesburg.edu](mailto:aaron.sielski@waynesburg.edu)



# UNIVERSITY CHECKLIST

## WHAT YOU WILL NEED

WAYNESBURG UNIVERSITY

### FOR SLEEPING:

- ☐ FANS
- ☐ TWIN XL SHEETS
- ☐ TWIN XL COMFORTER
- ☐ PILLOW & PILLOW CASES
- ☐ BLANKETS

### FOR DECOR:

- ☐ 3M COMMAND HOOKS
- ☐ DRY ERASE BOARDS
- ☐ POSTERS
- ☐ PHOTOS/PHOTO FRAMES
- ☐ MIRROR
- ☐ DORM AREA RUGS

### DONT FORGET:

- ☐ CASH
- ☐ ID CARDS
- ☐ INSURANCE CARDS
- ☐ PASSPORT
- ☐ CREDIT/DEBIT CARDS

### LEAVE AT HOME:

- ✓ WEAPONS
- ✓ PETS
- ✓ AIR CONDITIONER
- ✓ ROUTERS
- ✓ BED RISERS
- ✓ FIRE HAZARDS
  - CANDLES
  - CANDLE WARMER
  - WAX MELTER
  - HOT PLATE
  - SPACE HEATER
  - TOASTER
  - TOASTER OVEN
  - AIR FRYER
  - LAVA LAMP

### FOR CLASS:

- ☐ BACKPACK
- ☐ BINDERS
- ☐ NOTEBOOKS
- ☐ PENCILS & PENS
- ☐ HIGHLIGHTERS
- ☐ TEXTBOOKS
- ☐ STICKY NOTES
- ☐ PLANNER/CALENDAR
- ☐ INDEX CARDS
- ☐ SCISSORS/TAPE
- ☐ STAPLER
- ☐ DESK ORGANIZER

### FOR CLEANING:

- ☐ SMALL TRASH CAN & BAGS
- ☐ ANTIBACTERIAL WIPES
- ☐ PAPER TOWELS
- ☐ HAMPER/CLOTHES BASKET
- ☐ DETERGENT/FABRIC SOFTNER
- ☐ BROOM & DUSTPAN
- ☐ IRON & IRONING BOARD

### TECHNOLOGY:

- ☐ LAPTOP
- ☐ HEADPHONES
- ☐ PRINTER & INK
- ☐ COMPUTER PAPER
- ☐ TELEVISION
- ☐ SURGE-PROTECTED POWER STRIP
- ☐ EXTENSION CORDS
- ☐ CHARGERS

### FOR EATING:

- ☐ MICROWAVE
- ☐ MINI FRIDGE
- ☐ REUSABLE CONTAINERS
- ☐ DISH SOAP
- ☐ CUTLERY
- ☐ REUSABLE CUPS, PLATES & UTENSILS

### ORGANIZATION:

- ☐ STORAGE BINS
- ☐ HANGERS
- ☐ CLOSET ORGANIZER
- ☐ SHOE ORGANIZER

### FOR WASHING:

- ☐ SHOWER CADDY
- ☐ SHOWER TOTE
- ☐ TOWELS
- ☐ SHOWER SANDALS/SHOES
- ☐ BATH ROBE
- ☐ TOILETRIES
- ☐ BODY WASH
- ☐ SHAMPOO & CONDITIONER
- ☐ HAIR COMB & BRUSH

### MISCELLANEOUS:

- ☐ FIRST AID KIT
- ☐ PRESCRIBED MEDICATIONS
- ☐ TYLENOL
- ☐ UMBRELLA

**TALK WITH YOUR ROOMMATE ABOUT WHAT THEY ARE BRINGING. YOU MAY WANT TO SHARE SOME OF THE ITEMS LISTED & MIGHT NOT WANT/NEED DUPLICATES.**

# GET SOCIAL

WITH WAYNESBURG UNIVERSITY

Following the Waynesburg University social channels is a great way to connect with featured stories, interact with *Sting* and stay updated on everything Waynesburg.



**TWITTER**

@WaynesburgU



**INSTAGRAM**

@waynesburgu



**FACEBOOK**

Waynesburg University



**SNAPCHAT**

@waynesburgu



**YOUTUBE**

Waynesburg University





# CONNECT

WITH US ON SOCIAL MEDIA



## TWITTER

Department of Communication: @waynesburgcom

*The Yellow Jacket* Newspaper: @WUYellowJacket

Campus Radio Station: @WCYJ\_WU

On/Off Campus Events / Student Activities: @WUSAB

Campus Ministry: @FaithAtWU

Eberly Library: @EberlyLibraryWU



## INSTAGRAM

Department of Communication: @waynesburgcom

The Yellow Jacket Newspaper: @WUYellowJacket

Campus Radio Station: @wcyj\_wu

On/Off Campus Events / Student Activities: @waynesburgu\_sab

Campus Ministry: @wu\_campus\_ministry

Fine Arts Department: @wufine\_arts

Writing Center: @waynesburgwritingcenter

Eberly Library: @eberlylibrarywu



## FACEBOOK

Waynesburgcom

Waynesburg University Residence Life

Campus Ministry at Waynesburg University

Fine Arts Department - Waynesburg University

WaynesburgSport

Waynesburg Writing Center

Waynesburg University Student Activities Board

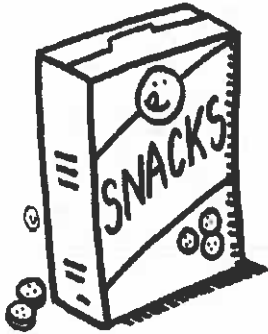
Eberly Library



## SNAPCHAT

On/Off Campus Events / Student Activities: @wu\_sab

# Student Care Packages



**We help YOU take care of YOUR student when they need you – Finals Week!**

**We know final exams require lots of energy and dedication to stay focused and awake for the best study results....**

We **also** know that shipping boxes of snacks to your student when they need it most takes time and work for you - and we love to help.

**Watch your mail after fall and spring breaks for information on how to order a Care Package for your student.**

- Every student care package includes a **WU gift** (determined during the semester), a **reusable tote bag** filled with their favorite late-night study snacks, and a **personalized note from you**.
- **Orders must be placed by the deadline, which will be indicated on the mailing you receive from Student Development, in addition to cost and ordering information.** We recommend placing your order as soon as you receive the information so we can order the appropriate number of WU gifts. **Unfortunately, we cannot take orders after the deadline.**
- **Does your student have an allergy? No worries.** Once you notify us of the allergy, we will make sure his/her Care Package is appropriate.
- **Can commuting students receive care packages too? Even if your student resides with you, they will enjoy receiving a bag of treats for study time at home.** Each of our students look forward to receiving their Care Package with your personalized note attached.
- **How will my student know they are receiving a care package?** Student Development will send a text message to the student informing them that they have received a Care Package.



# Send a Birthday Cake or Special Occasion Gift from Home

Dear Parents and Family:

How would you like to surprise your student with a cake and a bouquet of balloons on their birthday, half-birthday (if their birthday is during the summer months) or other special occasion? **We can arrange it all for you!**

For a \$25 fee – which is used to fund and support the various service learning trips in which our students participate during the school year – your student will receive one of the following: a decorated double-layer cake that serves 12 people, a dozen cupcakes, or a cookie cake and a balloon bouquet with your order. The cake and/or cupcakes and bouquet of balloons will be presented to your student along with disposable forks, plates and napkins, so they are ready to share their special occasion with their friends. If you would like to send your student a cake and/or cupcakes balloon bouquet, please complete the information sheet below and return it with your payment to:

Adrienne Tharp  
Waynesburg University  
51 W. College St.  
Waynesburg, PA 15370



Or you can order by clicking the **Birthday or Special Occasion Cake** link located on the **myConnect** page, located under <https://myconnect.waynesburg.edu/>. Do not enter a username/password – click on the community link underneath the login. This will direct you to the order form on the right.

Your student will receive a note in their mailbox instructing them to visit the Center for Service Leadership Office, Stover 102, to receive their gift. If you have any questions, please call **Adrienne Tharp** at **(724) 852-3460**

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**Please neatly print the information below:**

Student's Name: \_\_\_\_\_ Gift Ordered by: \_\_\_\_\_

Your Address and Phone number: \_\_\_\_\_

Date of Birthday or Special Occasion for Delivery: (include month and day) \_\_\_\_\_

If your student's birthday is on a Saturday or Sunday, it will be delivered on either Friday or Monday. Please indicate the day on which you would like it to be delivered: \_\_\_\_\_

What message would you like to include inside the card? (Limited space is available):  
\_\_\_\_\_  
\_\_\_\_\_

Student's Cell Phone or local campus phone number: \_\_\_\_\_

**Please check one:**

☐ Cupcakes and bouquet of balloons, \$25

☐ Cake and bouquet of balloons, \$25

☐ Chocolate Chip Cookie Cake and bouquet of balloons, \$25

**Circle your choice of batter:** Yellow or Chocolate

**Circle your choice of icing:** Vanilla or Chocolate

All checks should be made payable to **Waynesburg University** with "birthday cake" listed in the memo section.

**\* Orders must be received ONE week prior to the birthday to guarantee that the cake will be ready on time.**



# WAYNESBURG UNIVERSITY™

Students are encouraged to get involved in a variety of clubs and organizations.  
Student Organizations exist as an extension of the particular interests of the students.

## **CLUBS AND ORGANIZATIONS**

- American Chemical Society
- American Medical Student Association
- Arts and Crafts Club
- Band
- Biology Club
- Book Club
- Business Club
- Cheerleaders
- College Democrats
- College Republicans
- Computer Science
- Cooking Club
- Council for Exceptional Children
- Criminal Justice Club
- Debate Club
- Delight Women's Ministry
- Design Club
- Disc Golf
- Ecostewards
- Fellowship of Christian Athletes
- Forensic Science Club
- Gender Sexuality Alliance
- Health Science Student Association
- History Club
- Imago Dei Pro-Life Club
- International Justice Mission
- Intramural Sports
- Japanese Culture & Anime Club
- Kindness Club
- Lamplighters
- Mad Anthony
- Men's Club Volleyball
- Muse and Stone
- Newman Club
- Peer Leaders
- Psychology Club
- Public Relations Student Society Assoc.
- Role Playing Games
- Society of Professional Journalists
- Sociology & Human Services Club
- Sting Swing
- Student Activities Board
- Student Athletes Advisory Council
- Student Investment Club
- Student Nursing Association of PA
- Student Senate
- Ultimate Frisbee
- Upper Room
- WCTV
- WCYJ-FM
- Yellow Jacket

## **SPECIAL INTEREST GROUPS**

- Black Student Union
- Diversity & Belonging Team
- ROTC
- Waynesburg Outdoor Experience
- WU Commuting Students

### Important Contact Information:

**Pat Bristor, Associate Dean of Students**

724-852-3315 or [pbristor@waynesburg.edu](mailto:pbristor@waynesburg.edu)





# WAYNESBURG UNIVERSITY

## DEPARTMENTAL CLUBS and HONORARY / PROFESSIONAL SOCIETIES

- **Alpha Psi Omega** - Theater
- **Gamma Sigma Epsilon** - Chemistry
- **Kappa Delta Phi** - Education
- **Kappa Mu Epsilon** - Mathematics
- **Lambda Pit Eta** - Communication
- **Phi Alpha Theta** - History
- **Phi Beta Lambda** - Business
- **Pi Gamma Mu** - Social Science
- **PSEA** - PA State Education Association
- **Psi Chi** - Psychology
- **Sigma Tau Delta** - English
- **Sigma Theta Tau** - Nursing Honorary

# Student Support System

Waynesburg University offers a variety of support for our students.  
Below is a listing of staff members who are available to assist your student.

## ❖ Stover Campus Center Offices

**Kelley Hardie** – Dean of Students.  
Room 314. 724-852-3461 or  
[khardie@waynesburg.edu](mailto:khardie@waynesburg.edu)

**Pat Bristor** – Associate Dean of Students.  
Room 308. 724-852-3315 or  
[pbristor@waynesburg.edu](mailto:pbristor@waynesburg.edu)

**Adrienne Tharp** – Assistant Dean of Student Development. Room 102. 724-852-3460 or  
[atharp@waynesburg.edu](mailto:atharp@waynesburg.edu)

**Mike Humiston** – Director of Public Safety.  
Room 103. 724-852-3390 or  
[mhumisto@waynesburg.edu](mailto:mhumisto@waynesburg.edu)

**Josh Sumpter** – University Chaplain.  
Room 105. 724-852-7717 or  
[jdsupmte@waynesburg.edu](mailto:jdsupmte@waynesburg.edu)

**Jane Owen, LCSW** – Counseling Center Director, Director of Educational Enrichment Programs and Clinical Services. Room 323.  
724-852-3225 or [jowen@waynesburg.edu](mailto:jowen@waynesburg.edu)

**Mary Hamilla, LPC, NCC** – University Counselor. Room 323. 724-852-3344 or  
[mhamilla@waynesburg.edu](mailto:mhamilla@waynesburg.edu)

## ❖ The Pathways Center, Offices in Eberly Library

**Brian Carr** – Director of Records & Registration. 724-852-3317 or  
[bcarr@waynesburg.edu](mailto:bcarr@waynesburg.edu)

**Sarah Bell** – Director of the Pathways Center. Room 112. 724-852-7790 or  
[sbell@waynesburg.edu](mailto:sbell@waynesburg.edu)

**Samantha Pete** – Academic Services Coordinator. 724-852-7797 or  
[samantha.pete@waynesburg.edu](mailto:samantha.pete@waynesburg.edu)

**Sarah Feldberg** – Coordinator of Disability Services. 724-852-7727 or  
[sarah.feldberg@waynesburg.edu](mailto:sarah.feldberg@waynesburg.edu)

**Jaime Stanny Emerson** – Academic Support Specialist. 724-852-3321 or  
[jaime.stanny@waynesburg.edu](mailto:jaime.stanny@waynesburg.edu)

## ❖ Health Services, Wiley Armory Building (lower campus area)

**Samantha Steinmiller, BSN, RN** and **Hannah Fox, BSN, RN** – HS Nurses. 724-852-3332 or  
[healthservices@waynesburg.edu](mailto:healthservices@waynesburg.edu)



# WAYNESBURG UNIVERSITY

## Student Technology Buying Guide

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### Computer Recommendations:

- Waynesburg University strongly recommends all incoming students purchase a PC or Mac using the guidelines in the table on the following page.
- The estimated price range for a computer is between \$1500 - \$2000.
- The choice between PC and Mac is a personal preference. In most cases either platform will work well for students.
- Some departments or degree programs may have specific computer/software requirements. Students may contact their departments or program(s) for more information.

### You may find it useful to have the following items available:

- External hard drive to back up your files and/or Cloud storage
- Internal or external CD/DVD drive
- USB flash drive
- Copies of your operating system restore disks to use in the event of a system crash

### Computer Labs/Printing:

- Computer labs are available across campus. Students can use their WU credentials to access a device.
- A list of computer lab locations and hours is available on the ITS tab of myConnect.
- Students may print from any computer lab.

### Campus Network Connectivity:

- Secure wireless and wired internet connectivity is available in all residence halls via Apogee ResNet.
- Students are provided with instructions and support information at move in.
- Wireless access is available throughout all academic buildings.

### Additional Information:

- Current students are eligible for Office 365 Education for free including Word, Excel, PowerPoint and more. For installation instructions, see the App launcher in your student email account.
- The WU ITS Help Desk is available to assist students with campus technology issues. Please see contact information below.
- Students can access additional information on the ITS tab on myConnect.

### WU ITS CONTACT INFO:

Help Desk Phone:  
(724) 852-3413  
Help Desk Email:  
[helpdesk@waynesburg.edu](mailto:helpdesk@waynesburg.edu)  
Walkup Location:  
1<sup>st</sup> Floor Wiley Armory  
61 N Washington St





# WAYNESBURG UNIVERSITY

Component	Laptop	Desktop
<b>Processor (CPU)</b>	Intel i5 / AMD A6 processor or better	Intel i5 / AMD A8 or better
<b>Monitor and video card</b>	LCD 1280x800 resolution or higher  * If doing a large amount of 3D rendering or other graphic processing intensive tasks a dedicated GPU is recommended.	19" or greater monitor dual-monitor capable video card  * If doing a large amount of 3D rendering or other graphic processing intensive tasks a dedicated GPU is recommended.
<b>Hard Drive</b>	<ul style="list-style-type: none"> <li>• 500 gigabytes or larger for standard hard drives</li> <li>• 250 gigabytes or larger for solid state hard drives</li> </ul>	
<b>Memory (RAM)</b>	<ul style="list-style-type: none"> <li>• 8 gigabytes or more for typical use</li> <li>• 16 gigabytes or more for Adobe Creative Suite and other graphic and video intensive applications</li> </ul>	
<b>Networking</b>	<ul style="list-style-type: none"> <li>• An internet connection speed of 4Mbps minimum with a recommendation of 10Mbps or greater</li> <li>• Wireless 802.11n with WPA2-Enterprise security support</li> </ul>	
<b>Multimedia</b>	<ul style="list-style-type: none"> <li>• Speakers</li> <li>• Microphone</li> <li>• Webcam</li> </ul>	
<b>Operating System</b>	<ul style="list-style-type: none"> <li>• Microsoft Windows 10</li> <li>• Mac OSX 10.11 or later</li> </ul>	
<b>Web Browser</b>	<ul style="list-style-type: none"> <li>• Ensure that all web browsers are updated to the latest version. Different web applications may require different web browsers               <ul style="list-style-type: none"> <li>○ Microsoft Edge</li> <li>○ Google Chrome</li> <li>○ Mozilla Firefox</li> <li>○ Apple Safari</li> </ul> </li> </ul>	
<b>Additional Software</b>	<ul style="list-style-type: none"> <li>• Microsoft® Office 2019 or later (PC) Microsoft® Office 2019 or later for Mac</li> <li>• An up-to-date installation of Adobe® Reader</li> <li>• An up-to-date installation of Java® may be required for some courses</li> <li>• A system enabled to allow installation of browser plug-ins as required</li> <li>• Local administrative privileges to operating system may be required</li> <li>• A current anti-virus application (Windows Defender on Windows 10 is acceptable)</li> </ul>	



# The Pathways Center

The Pathways Center is an initiative to provide comprehensive student support services including Tutoring, Disability Services, Student Success Services, Career Development, Vocational Exploration, MUM System, Study Abroad, Student Work Study Program, Library Services, and more.

The Pathways Center is located in Eberly Library with collaborative referrals to and work with the Counseling Center, Student Services, Writing Center, Center for Entrepreneurial Leadership, Alumni Relations, Athletics, academic programs and others.

This document covers:

- **Peer Tutoring (Knox Learning Center)**
- **Disability Services**
- **Career Development**
- **Student Work Study Program**
- **New Student Scheduling and Advising**
- **Study Abroad**

The Center strives to aid students with their academic coursework and to develop and/or strengthen fundamental skills to equip students for current and future success.

## Peer Tutoring in Knox Learning Center

### What is the Knox Learning Center?

The Knox Learning Center (KLC) is an academic resource and support center. The KLC is located on the bottom level of the Eberly Library.

### What services does the KLC offer?

The KLC offers free peer tutoring in most general education courses and some major-specific courses, as needs arise and if resources permit. KLC also offers study groups/tables, exam review sessions, and a fully equipped computer lab with printers.

### How does a student get connected with a tutor?

Students log on to **[www.waynesburg.mywconline.com](http://www.waynesburg.mywconline.com)** where they will schedule their appointment based on available courses and corresponding tutors. Students can access a link to the website by selecting the "Tutor Request Form" on their myconnect homepage. If the class in which they are seeking tutoring is not listed, they should contact Jaime Stanny Emerson at [jaime.stanny@waynesburg.edu](mailto:jaime.stanny@waynesburg.edu) for further help.

### Who will be tutoring my student?

Faculty recommend the students who will be tutoring their courses. To qualify as a tutor, students must have an A or B in the class for which they tutor and demonstrate effective communication skills. The Waynesburg University tutors receive appropriate training prior to tutoring. The tutors are also supervised throughout their tutoring experience.

**My student excels in a specific subject and needs a campus job. How does a student become a tutor?**

Students interested in registering as a peer tutor can apply using the "Tutor Application Form" on myconnect. The professor for the course must submit a recommendation on behalf of the student before the process will continue.

#### **What help is available in math and writing?**

Tutors are available for specific math courses. The campus Writing Center is available to all students, in any course, for assistance in all areas of writing. The Writing Center schedule is posted at the beginning of each semester. Students can make appointments online using the same link for tutoring.

### **Disability Services**

#### **Where is the Disability Services Office located?**

The Disability Services Office (DSO, herein) is located on the bottom level of the Eberly Library.

#### **My daughter has a diagnosed disability. Are any services offered at the university level?**

A variety of accommodations are available to assist students experiencing a disability. Reasonable accommodations are determined on a case-by-case basis based on review of documentation and consultation with the student during an intake appointment. If a student has a diagnosed disability and will be requesting accommodations, please contact DSO Coordinator Sarah Feldberg at [sarah.feldberg@waynesburg.edu](mailto:sarah.feldberg@waynesburg.edu).

#### **My son registered with the DSO and receives formal accommodations, but his instructors claim they are not aware of his condition.**

At the college and university level, instructors of classes are not informed of student diagnoses. The DSO Coordinator notifies faculty about approved academic accommodations **without** any mention of specific disability or diagnosis. Students are encouraged to discuss implementation of approved accommodations with professors at the start of the semester; if desired, students may reveal diagnosis to their professors, but this is the student's choice. The DSO Coordinator is happy to guide students about self-advocacy and faculty communication as needed.

#### **My grandson thought he didn't need academic accommodations he received in high school. Now, he is struggling midway through the first semester. Is it too late to register with the DSO?**

No. Though we do encourage connecting with the DSO as early as possible, accommodations can still be granted during a semester. Please note that accommodations cannot be applied retroactively, however.

#### **My niece says she has test anxiety. Can she receive accommodations?**

Most students experience a degree of anxiety when being tested. However, accommodations are provided to students with substantially limiting, documented disabilities/diagnoses. In the absence of a diagnosed disability, the student may discuss their situation or concerns with the DSO Coordinator, who may be able to recommend regional resources for evaluation depending on the situation.

#### **My daughter is really struggling and is claiming she may have a learning disability. She was never tested for a learning disability in high school. What can she do now?**

Diagnostic services for students with disabilities are not provided at the post-secondary level. Students who think they may have undiagnosed learning disabilities are encouraged to consult

with health insurance and health care providers. In some instances, the DSO Coordinator may be able to recommend regional resources, but students/their families are responsible for direct coordination and cost of all diagnostic services.

**My son registered with the DSO and received accommodations during the first semester. But his instructor during the second semester is unaware of the accommodations. Why so?**

Since schedules and instructors change each semester, students are responsible for renewing academic accommodations on a semester basis. The DSO Coordinator provides extensive reminders and guidance about the process at the beginning of each new semester to the student via university email. Additional documentation is generally not required for renewal of permanent accommodations; students are only asked to identify which faculty members they would like to be notified of their accommodations.

**What if my son/daughter student has dietary needs/food allergies?**

WU's Dining Services provider, Aladdin, provides several options to meet the needs of students with many common food allergies. For instance, gluten-free and dairy-free options are available at every meal, and students are encouraged to review dining services information and/or consult with the Dining Services Director prior to connecting with Disability Services to learn more. In many instances, existing options will be available to meet student needs without formal accommodation.

Students with dietary needs that may impede their ability to participate in the meal plan may request dining accommodations through the DSO. Requests are evaluated on a case-by-case basis through an interactive process with the DSO Coordinator and Dining Services Director.

**What about residential accommodations?**

Residential accommodation requests are evaluated on a case-by-case basis based on documented medical/mental health need and consultation between the DSO Coordinator and student. Though diagnosis/health information is not shared with Residence Life staff, the DSO Coordinator collaborates closely with Student Development and Residence Life to arrange approved accommodations. Please note that residential accommodation requests are evaluated to determine medical/mental health need, rather than preference or success-based considerations like the desire for a quiet place to study or conflict with a roommate. Students experiencing roommate conflict should consult with Residence Life staff and are also encouraged to connect with the Counseling Center.

## **Career Development**

### **Career Advising**

- One-on-one career advising appointments
- Assess strengths and skills, explore interests, clarify career objectives, narrow field of choices, and develop effective job search strategies
- Assistance with resumes, cover letters, interviewing skills, and assessing job offers

### **Resources**

- Handshake access for all students (job and internship board, career development event access, and more!)
- Focus2Career Assessment Tool: Evaluates career readiness, recommends career direction based on five self-assessments, and links to national and state job listings
- Job search assistance for internships, part-time jobs, and full-time jobs

- The Washington Center program partnership, enabling students to spend one semester in Washington, D.C. while completing an internship in the nation's capital (and earn course credit!)

### Career Development Events

- Attend the following job fairs and events:
  - Accounting / Finance Interview Day - Coraopolis, PA (September)
  - Criminal Justice Job Fair - On Campus (October)
  - Healthcare Career Fair - On Campus (November)
  - All-Majors Career Fair - On Campus (February)
  - PERC Job Fair for Education Majors - Monroeville, PA (March)
  - Summer Camp Recruitment Day - On Campus (November)
  - WestPACs Job Fair - Monroeville, PA (March and October)
  - Greene County Job Fair - Waynesburg, PA (March)
  - Mock Interview Day - On Campus (April)
  - Assessment Day Training (Topic Varies) - On Campus (February)
  - Professional Development Workshops - On Campus (Year-Round)
  - Major-Specific Programming - On Campus (By Request)
- Contact us for information on these and other events

### Student Work Study Program

#### On-Campus Employment

The On-Campus Employment Program at Waynesburg University focuses on providing continuous growth opportunities for Waynesburg University students. More information is available online at [www.waynesburg.edu/campus-employment-program-students](http://www.waynesburg.edu/campus-employment-program-students)

#### Work-Study Eligibility & Application Process

Students who qualify for Federal Work Study will be informed through the financial aid process. Those who choose to apply for on-campus openings will be prioritized in the hiring process. Students must create a one-page resume prior to applying. The application is housed in Handshake, which students can access in the "QuickLaunch" menu on myConnect. After students have logged into Handshake, they should complete the following steps:

- Click the "Jobs" tab on the top, left of the homepage
- Filter the search to "Work Study"
- Review openings and apply

### Advising & Scheduling

**My son received his schedule back in April, but he just received notification that his schedule has changed. I already bought the books!**

We always caution that the schedules are tentative. There can be many reasons why schedules change—many of which are beyond our control. We do advise that when buying/renting books early, familiarize yourself with return policies and save receipts.

**My son is enrolled in ENG 101 – English Composition I, but he took a similar class while still in high school. Will he need to take that course?**

Students cannot receive credit for the same course twice. To receive credit, make sure that you send official transcripts and/or official AP scores to the University Registrar. Official



transcripts are sent from the institution awarding the credit directly to Waynesburg University.  
**High school transcripts will not suffice.**

**My nephew took Calculus in high school but is enrolled in a Beginning Algebra class. What gives?**

Initial math placement is determined by multiple data points from high school transcripts. Taking math courses along the sequence all 4 years in high school is advised—particularly if a student is planning to pursue a degree in science, math, or medical fields. However, if a student is dissatisfied with his/her initial placement, he/she can take a Math Placement challenge exam during Orientation in an attempt to increase their placement level.

**My daughter wants to change her major, but her schedule is already set. What can she do?**

Students often change majors and it can happen at any time. If this occurs before the start of the semester, simply complete the change of major form (a link to this form was/will be contained in the e-mail informing you that your schedule was ready). If you cannot locate this form, contact Brian Carr ([bcarr@waynesburg.edu](mailto:bcarr@waynesburg.edu)) or your Admissions counselor. Once the change is processed, the schedule will be revised, and you will be sent a notification of the change.

**My granddaughter is a transfer student, but her schedule shows that she is a "freshman". We were told that many of her credits transferred, so why is she still a freshman?**

Transfer credits will be posted to a student's WU transcript once the student starts here. So, the "freshman" designation is because the transfer credits have not yet been posted (so the computer reads zero credits). Refer to your transcript evaluation forms to see which/how many credits will transfer.

**Now my daughter wants to change her major after spending a year in another major. That's going to set her back a year. Correct?**

Research shows that 2 out of every 3 college students change their major at least once. Sometimes, a switch to a different major could mean extra semesters; sometimes, not. Please consult with Brian Carr or one of the Counseling Center staff if you are considering a major change.

**My son did not meet requirements in his major. He is now clueless. What can he do?**

We want to see our students lead lives of purpose for the glory of God. Sometimes, this happens in a non-linear fashion. The initially chosen major may not always be a strong vocational fit. Students are continually acquiring information and gaining awareness of their own strengths and abilities; weakness can also be discovered. Both performance and interest in foundational courses should be self-evaluated. Students are encouraged to discuss vocation with their advisors. Students can also consult Brian Carr or one of the Counseling Center staff to assist with vocational exploration and/or academic planning. WU also offers a one-credit course, WBE 105 – Career & Life Planning, to help students in this process.

**As a parent, I'm nervous about my child transitioning from high school. Do you have any suggestions?**

Generally speaking, here are just a few tips to help your new college student to succeed:

- Attend classes – missing classes is a primary reason for poor grades. Resist temptation to skip classes. Make attending all of your classes a priority. Sit up front & actively engage.

- Check e-mail routinely – faculty and staff predominantly utilize e-mail for communication. Check it multiple times daily, if possible, and respond appropriately.
- Buy or rent required texts – some students will attempt to save money by trying to “get by” without required textbooks. Textbooks are often the primary basis of lectures and exams.
- Be responsible – much more responsibility is on the student’s shoulders at the collegiate level. Attending classes on-time, establishing daily study routines, reading assigned chapters, and meeting deadlines are all sound practices to initiate.
- Avoid procrastination – one of the more common characteristics of a struggling student. Some say they work better “under pressure”, but that’s typically an excuse for putting off doing what you don’t really want to do. Waiting until the last minute to study, write a paper, or complete an assignment leaves less time and forces you to do what could have been done earlier—making it a larger and often more challenging task.
- Establish healthy habits – consistent sleep schedules and good eating/exercise habits can also play an important role. Attend counseling, if needed. Combat stress by finding ways to incorporate fun and relaxation into your schedule.
- Utilize campus resources – as noted herein, there are many offices and folks here at WU that want to see students succeed. Don’t let pride or fear inhibit you from getting the support you need. We’re here to help!

### Study Abroad

Waynesburg University offers more than 100 study abroad opportunities, tailored to our commitment to service, fellowship, and experiential learning. Students can travel on semester-long or year-long programs through international exchange opportunities, university partnerships, and endorsed programs in nearly 40 countries.

#### International & \*Domestic Locations

Argentina	Costa Rica	Greece	Mexico	South Korea	Vietnam
Australia	Czech Republic	India	Morocco	Spain	Wales
Belize	Dominican Republic	Ireland	New Zealand	Sri Lanka	United States*
Belgium	England	Italy	Northern Ireland	Switzerland	*Lake Tahoe
Chile	Fiji	Japan	Peru	Thailand	*Los Angeles
China	France	Jordan	Scotland	The Netherlands	*Nashville
Colombia	Germany	Lithuania	South Africa	Uganda	*Washington , D.C.

#### Short-Term Study Abroad

These week-long or 10-day group opportunities focus on specific areas of study and are

designed to give students in more credit-intensive majors a chance to gain international experience. Our short-term programs typically take place during spring break or following Commencement in May and have included study in Greece, England, Ireland, Spain, France, and Italy.

**Important Contact Information:**

**The Pathways Center Staff:**

**Brian Carr**

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