

Student Grievance Procedure

All students at Waynesburg University have the right to express a grievance when they allege they have been treated in a manner not consistent with the standards of the University. A grievance may involve violation of university policies/procedures, or improper, unfair or arbitrary treatment.

The purpose of this complaint process is to address non-compliance with standards set by the Middle States Commission on Higher Education for accreditation and Waynesburg University's own policies and procedures. There are matters that are not covered under this complaint procedure. These include disputes about admission, grades, granting or transferability of credits, application of academic policies, fees or other financial matters, disciplinary matters, contractual rights and obligations, personnel decisions, or similar matters. See below.

Academic Issues: Academic issues are managed within the university. Please review the academic catalog for information specific policies or grievances. Students may also fill out the [Student Complaint Form](#), including all pertinent information. The Mach Form will be reviewed by Dr. Marie Leichliter-Krause, The Assistant Provost for Academic Affairs & Institutional Effectiveness. It then will be sent to the appropriate institutional office.

Final Grade: Grading issues are managed with the university. Students can complete the [Final Grade Appeal](#) form.

Title IX Sexual Harassment or Assault: Making a complaint at the University and filing criminal charges are two separate processes. You may decide to do one, both or neither. To file criminal charges, contact the local Waynesburg Police 724-627-8113. If the assailant is a member of the university community, you may decide to pursue university disciplinary action by reporting the incident to the Title IX Coordinator, Kelley Hardie. Her phone number is 724-852-3461.

Community Standards: Please review the Student Code of Conduct located in the Student Handbook. Students may also fill out the [Student Complaint Form](#), including all pertinent information. The Mach Form will be reviewed by Dr. Marie Leichliter-Krause, The Assistant Provost for Academic Affairs & Institutional Effectiveness. It then will be sent to the appropriate institutional office.

For individual concerns and disputes, students can fill out the [Student Complaint Form](#), including all pertinent information. The Mach Form will be reviewed by Dr. Marie Leichliter-Krause, The Assistant Provost for Academic Affairs & Institutional Effectiveness. It then will be sent to the appropriate institutional office.

Waynesburg University cares about students and wants the educational experience of each student to be positive. Waynesburg University will make every effort to respond to student grievances in a fair manner. In the event an issue cannot be resolved by the University the grievances may be filed with the State of Pennsylvania, Middle States Commission on Higher Education, Pennsylvania SARA (online education) or the Federal Department of Education. The links below provide contact information for each of these.

Commonwealth of Pennsylvania Department of Education

Website: www.education.pa.gov

Middle States Commission on Higher Education

Website: www.msche.org

Pennsylvania SARA (Distance Education)

Website: www.nc-sara.org

Federal Department of Education

Website: www.studentaid.gov/feedback-center